

Ref. 03JAMA-N09

September 12, 2003

Newsletter to Exhibitors

Japan Automobile Manufacturers Association, Inc.
Tokyo Motor Show Dept.

37th Tokyo Motor Show – Passenger Cars & Motorcycles (2003) Registration of person in charge of booth and person(s) responsible for disaster prevention

Dear Exhibitors:

With reference to the disaster prevention system at the 37th Tokyo Motor Show, we are currently undertaking the following: Establishment of a contact network; Strengthening of measures to deal with threats and suspicious objects; and Creation and execution of disaster prevention plans with a focus on strengthening organization in the event of a fire. In keeping with these efforts, we ask that exhibitors also provide cooperation with regard to the items listed below, in order to ensure effective accident prevention for all visitors.

1. Application for person in charge of booth and person(s) responsible for disaster prevention
Please appoint a person in charge of disaster prevention in each exhibit booth. In the event of a disaster, this person shall play a central role in directing the actions of persons working in the booth. Please submit the attached “Application for person in charge of booth and person(s) responsible for disaster prevention.”
To apply for this service, please use the on-line application form entitled “application for temporary communication systems installation”
 2. Disaster Prevention Inspection Chart
Please confirm safety items during installation and removal periods (morning and afternoon) and each day during the Show (before opening and after closing of the venue), based on the attached “Booth Disaster Prevention Inspection Chart.” Please keep records of these inspections.
 3. Constant availability of emergency megaphone (exhibitors in Passenger Cars and Motorcycles Divisions)
Please insure that one or more transistor megaphones are available at all times for each exhibit booth, for use in guiding evacuations and other activities in the event of an emergency.
- * The Disaster Prevention Plan will be distributed as part of the “Guide to the 37th Tokyo Motor Show for Exhibitors” with the next issue of the Newsletter to Exhibitors .

Sincerely yours,