

I 開催要綱 Outline of The 38th Tokyo Motor Show

1. 名称 Name of Event

第38回東京モーターショー -働くくるまと福祉車両- (2004年)
The 38th Tokyo Motor Show -Commercial & Barrier-free Vehicles- (2004)

2. 主催 Organizer

社団法人 日本自動車工業会 Japan Automobile Manufacturers Association, Inc.(JAMA)

3. 共催 Co-sponsors

社団法人 日本自動車部品工業会 Japan Auto Parts Industries Association (JAPIA)
社団法人 日本自動車車体工業会 Japan Auto-Body Industries Association, Inc.(JABIA)
社団法人 日本自動車機械器具工業会 Japan Automotive Machinery and Tool Manufacturers Association (JAMTA)

4. 総裁 (予定) Patron

寛仁親王殿下 H. I. H. Prince Tomohito of Mikasa

5. 会長 Chairman

社団法人 日本自動車工業会会長 Chairman, Japan Automobile Manufacturers Association, Inc.(JAMA)

6. 会期 Dates

平成16年11月2日(火)～11月7日(日)	Nov. 2 (Tue.) — Nov. 7 (Sun.), 2004
(1) 報道関係者招待日 ……11月2日(火)	●Press Day ……Nov. 2 (Tue.)
(2) 特別招待日(開会式) ……11月2日(火)	●Special Guest Day and Opening Ceremony ……Nov. 2 (Tue.)
(3) 一般公開 ……11月3日(水)～11月7日(日)	●General Public Days ……Nov.3 (Wed.) — Nov. 7 (Sun.)

7. 開催時間 Hours

(1) 報道関係者招待日 ……9時00分～18時00分	●Press Day ……9:00 — 18:00
(2) 特別招待日(特別招待者) 13時00分～18時00分	●Special Guest Day (Special Guests) ……13:00 — 18:00
(3) 一般公開 ……10時00分～18時00分	●General Public Days ……10:00 — 18:00

8. 入場料 Admission Fees

一般1,000円(前売800円)	Adults ¥1,000 (Advance tickets:¥800)
中学生・高校生500円(前売400円)	Junior high and high school students ¥500 (Advance tickets:¥400)
小学生以下 無料	Elementary and under : Free

9. 会場 Location

千葉市・幕張 幕張メッセ〈日本コンベンションセンター〉 Makuhari Messe (Nippon Convention Center), Makuhari, Chiba City

10. 後援 (予定) Support (Preliminary)

外務省、経済産業省、国土交通省、環境省、東京都、千葉県、千葉市、国際自動車工業連合会(OICA)、日本貿易振興会(ジェトロ)
Ministry of Foreign Affairs/Ministry of Economy, Trade and Industry/Ministry of Land, Infrastructure and Transport/Ministry of the Environment/Tokyo Metropolitan Government/Chiba Prefectural Government/Chiba Municipal Government/Organisation Internationale des Constructeurs d'Automobiles (OICA)/Japan External Trade Organization(JETRO)

11. 協賛 (予定) Cooperation (Preliminary)

日本自動車輸入組合、日本自動車研究所、日本自動車会議所、自動車技術会、日本自動車販売協会連合会、日本道路公団、首都高速道路公団、全日本交通安全協会、日本自動車連盟、日本損害保険協会、全日本トラック協会、日本バス協会、全国軽自動車協会連合会、日本自動車整備振興会連合会、板硝子協会、日本アルミニウム協会、特殊鋼倶楽部、日本ゴム工業会、日本自動車タイヤ協会、石油連盟、電池工業会、日本鉄鋼連盟、日本電機工業会、日本電球工業会、電子情報技術産業協会、日本塗料工業会、日本ばね工業会、日本ファインセラミックス協会、日本プラスチック工業連盟、日本ベアリング工業会、日本陸用内燃機関協会、交通安全フェア連絡会議(順不同)
Japan Automobile Importers' Association, Japan Automobile Research Institute, Inc., Japan Automobile Chamber of Commerce, Society of Automotive Engineers of Japan, Inc., Japan Automobile Dealers Association, Japan Highway Public Corporation, Metropolitan Expressway public Corporation, Japan Traffic Safety Association, Japan Automobile Federation and 23 other organizations

II General Rules and Regulations

1. Requirement for Exhibitors

The Tokyo Motor Show is made possible through the participation of exhibiting manufacturers. Only companies that meet the following requirements and are recognized by the Japan Automobile Manufacturers Association, Inc. (JAMA), Secretariat (hereafter referred to as "the Secretariat") may apply for exhibition space.

- 1) Commercial Vehicles—Manufacturers that are members of the automobile manufacturers' association of their own country, or manufacturers of products that have been designated by the Ministry of Land, Infrastructure and Transport.
- 2) Commercial vehicle bodies (CV bodies)
 - (1) Members of co-sponsor associations* (as of January 30, 2004) or manufacturers recommended by such associations.
 - (2) Foreign manufacturers who are members of the commercial vehicle body manufacturers' association of their own country.
- 3) Parts, machinery and tools, and related products...
 - (1) Members of co-sponsor associations* (as of January 30, 2004).
 - (2) Manufacturers or their associations, other than those covered by (1) above, of parts, machinery and tools, and related products (including foreign manufacturers and their associations).

In the case of applications made through representatives (including organizations recognized by the Secretariat), the Secretariat shall contact the exhibitor through the representative, and the representative shall assume full responsibility for all matters relating to the applicant's exhibits at the Show.

*Co-sponsor associations: Japan Auto Parts Industries Association (JAPIA), Japan Auto-Body Industries Association, Inc. (JABIA), Japan Automotive Machinery and Tool Manufacturers Association (JAMTA)

2. Charges for Exhibition Space

- 1) Exhibition space charges are as follows.

Section	Unit	Space Charge
(A) Commercial vehicles /CV bodies (Indoors)	1m ²	¥17,000
(B) Commercial vehicles / CV bodies (Outdoors)	1m ²	¥5,000
(C-1) Parts, machinery & tools, and related products (Members of constituent organizations of co-sponsor)	1 booth = about 9m ² (2.97m×2.97m)	¥203,000
(C-2) Parts, machinery & tools, and related products (Other than C-1)	1 booth = about 9m ² (2.97m×2.97m)	¥245,000

Note: 5% consumption tax will be added to the above charges.

- 2) Remittances for application and space charges must be made in Japanese yen. Remittance charges are borne by the exhibitors.

3. Application for Exhibition Space

- 1) **Applications for exhibition space must be submitted by January 30 (Fri.), 2004.**

Applicants must submit written applications in duplicate using the prescribed application form, together with one-half of the space charge as an application fee. If the invoice is required, please contact the Secretariat. The formal receipt of an application is marked by receipt of the payment. After the exhibition space is allotted, this payment is considered as part of the space charge. This payment does not guarantee a space.

If the space applied for is reduced in size or the application is denied, the payment will be

reimbursed accordingly without interest.

Exhibitors planning to demonstrate the performance of vehicles by operating their engines should apply for an outdoor exhibition space.

- 2) The balance of the space charge must be paid by **the designated date**, following the space allotment. Exhibitors then acquire the right to use the space.
If an exhibitor fails to pay the balance of the space charge by the designated date, the space allotment will be cancelled.
- 3) The Secretariat will not accept any requests for the location and configuration of the stand, and changes in the number of booths after the exhibitor makes an application.
- 4) Please note that if a large number of exhibit applications are received, it may be necessary to reduce the exhibit space requested in specific applications.
- 5) The Secretariat has the right to defer or reject any application for space or to restrict proposed space without giving a reason.
- 6) If an applicant cancels the application, the space charge already paid will not be refunded for any reason.
- 7) If an exhibitor fails to occupy the allotted space by November 1 (Mon.), 2004, it shall be deemed that the exhibitor's application for that space has been cancelled and said space will be reassigned at the Secretariat's discretion.
- 8) An application will not be accepted from an applicant who is bankrupt or is in the process of composition, liquidation, or rectification. Applications from those whose banking account is suspended will not be accepted either. (Acceptance will be cancelled should the above conditions become known or come about after an application is accepted.) The same treatment will be given if the Secretariat judges an applicant's case to be similar to those described above.
- 9) If you wish to share an exhibit with another company in the same section or if you wish to have a position adjacent to a specific company, please be sure to indicate the name of that company in your application. If consent is obtained from the relevant divisions of both companies, the Secretariat will arrange to the extent possible for the requested stand placement. Under no circumstances, however, will applications for such positioning be accepted after the application deadline.
- 10) Remittances for application and space charges must be made in Japanese yen.
Remittance charges are borne by the exhibitor. Make payment to:
Account No. 3188925, Japan Motor Industrial Federation, Inc.,
The Bank of Tokyo-Mitsubishi, Ltd. - Shin Marunouchi Branch.
Account No. 4344678, Japan Automobile Manufacturers Association, Inc.
The Bank of Tokyo-Mitsubishi, Ltd. - Shin Marunouchi Branch (Branch No. 422)

4 . Allotment of Exhibition Space

- 1) The Secretariat will decide the assignment of exhibition halls for each of the sections, taking into account the types of exhibits expected in each section, the physical conditions of the buildings, and other factors.
- 2) Based on the available space in each exhibition section, the Secretariat will allot the exhibition spaces after the closing of the application period.
- 3) The Secretariat will allot the spaces taking into consideration the space required for the main aisles and the total space of the exhibition hall. If two or more applicants request the same space in a section, the Secretariat will allot it based on a lottery.
- 4) No complaints against the allotment will be accepted.
- 5) Any space that becomes available due to cancellation, etc. may be reallocated by the Secretariat.
- 6) Exhibitors are not allowed to sub-license or transfer their allotted space in part or in whole, whether or not such action is gratuitous, to a third party. Exchanges of spaces among exhibitors is also not be allowed.
- 7) The Secretariat reserves the right to make partial changes, for compelling reasons, in any allotted space after the official allotment has been decided. The exhibitor shall not be allowed to cancel the exhibit, nor demand compensation because of such changes.

- 8) Exhibitions at the 38th Tokyo Motor Show (Commercial & Barrier-free Vehicles) will not be considered when allocating stands for the 39th Tokyo Motor Show (Passenger Cars & Motorcycles).

5 . Decorations and Their Installation

- 1) The Secretariat will undertake general decorations such as the display of section signs, basic stands in the parts section, and general information boards.
- 2) All stands are fitted by the exhibitor and at the exhibitor's expense. All decorations and their installation must be carried out in conformity with the "Fire Prevention Regulations" of the Chiba Municipal Government.
- 3) The size and placement of exhibition facilities, the use of audio equipment, and other display work in each stand must conform to "III. Regulations Applicable to All Exhibitors" and "Regulations for Specific Sections (IV, V).
- 4) The charges for electricity, communication, water, and drainage, and the installation of these facilities must conform to the "III Regulations Applicable to All Exhibitors"

6 . Protection of Visitors and Maintenance of Exhibits

- 1) While the Secretariat will take various measures to protect visitors and to keep the exhibition facilities in good order, such as by deploying management staff and security guards, exhibitors must ensure that their stands are attended by their personnel throughout the opening hours, to receive visitors and to maintain the exhibits.
- 2) The Secretariat is not responsible for any damage or loss of any exhibit or property of an exhibitor due to theft, fire, or other causes. Exhibitors must, according to their needs, take precautionary measures against such accidents.
- 3) In the case of a problem occurring in a display stand, a report must be made immediately by the exhibitor to the Secretariat. It is the responsibility of the exhibitor to solve or settle during such problems.
- 4) During the exhibition period (including the delivery and removal of exhibits), each exhibitor must subscribe to an insurance policy covering accidents and damage to the exhibits or other properties in the exhibitor's stand.

7 . Admission

Admission charges for the general public and for exhibitors and their guests and staff will be as follows:

- 1) Admission tickets

General public	¥1,000
Junior high and high school students	¥ 500

- 2) Invitation tickets (valid only on general public days) will be distributed free of charge as follows:

(1) Commercial vehicle/CV body sections	5 tickets per m ² of exhibition space
(2) Parts, machinery & tools, and related products section	50 tickets per exhibition booth

Extra invitation tickets can be obtained for ¥500 (tax incl.) per ticket.

- 3) Industry Associate Complimentary Tickets (valid on the afternoon of special guest day and general public days)

Details on applying for these tickets will be announced separately in a "Newsletter to Exhibitors".

4) Exhibitor admission cards

Exhibitor admission cards valid throughout the Show and during the delivery and removal of exhibits will be issued free of charge in advance in the numbers shown below. These cards must be shown when entering or leaving the exhibition site.

(1) Commercial vehicle / CV body	1 card per 3m ² of exhibition space
(2) Parts, machinery & tools and related products sections	6 cards per booth

Extra cards will be issued to exhibitors at a charge of ¥2,000 (tax incl.) upon request.

*Please refer to P.37 for details on "Constructor Badges" for use only during the delivery and removal of exhibits.

8 . Expenses and Settlement of Accounts

Apart from exhibition expenses specifically borne by the JMIF, exhibitors are responsible for all expenses they incur, including those for the delivery, removal, display and demonstration of their exhibits.

Each exhibitor and/or his representative must pay in Japanese yen all charges, including those for electricity, floor restoration, and water supply, to the JMIF by the date specified by the JMIF.

Remittance charges are borne by the exhibitors.

9 . Cancellation of the Show

The Show may be suspended due to the occurrence of a natural calamity or in unavoidable circumstances. If the show is cancelled prior to its opening, the Secretariat will refund to the exhibitors any balance left after deducting all expenses paid or payable by the Secretariat for the planned Show. The amount of the refund to each exhibitor will be based on the percentage of total space charge paid by the exhibitor. The Secretariat will not be required to compensate an exhibitor for any damage or loss incurred by the exhibitor due to a suspension of the Show.

10 . Change in Period and Opening Hours

When deemed necessary, the Secretariat may change the period or opening hours of the Show. No compensation will be paid for damage or loss resulting from such changes, and cancellation of an exhibit on these grounds will not be accepted.

11 . Newsletter to Exhibitors

Information for exhibitors and various documents related to applications will be forwarded to the persons in charge of exhibit applications along with the "Newsletter to Exhibitors." Persons in charge whose contact information has changed should advise the Secretariat accordingly.

12 . CLASSIFICATIONS TABLE OF EXHIBITS

Class	Division	Description
Class 1	●Commercial vehicles	Commercial vehicles, their engine, chassis and relate units.
Class 2	●CV bodies	Vehicles assembled with a CV body, trailers, related apparatus, and accessories.
Class 3	●Auto Parts Item A Engine Parts	Piston, Piston Ring, Cylinder Liner, Engine Gasket and Packing, Engine Valve, Valve, Rocker Arm and Shaft, Other Valve Driving Parts, Bearing, Fuel Pump, Carburetor, Fuel Injection Equipment for Diesel Engine, Nozzle, Electronically-Controlled Fuel Injection Equipment, Fuel Filter, Air Cleaner, Air Cleaner Element, Manifold, Turbo Changer and Super Changer, Oil Pump, Oil Filter, Water Pump, Radiator, Thermostat, Oil Cooler, Fan and Fan Clutch, Catalytic Converter, Other Parts for Emission Control Device, Rubber Hose, Exhaust Pipe & Muffler, Other Engine Parts
	Item B Electrical Parts	Starting Motor, Generator, Magneto, Distributor, Ignition Coil, Spark Plug, Glow Plug, Engine Control Device, Drive and Transmission-Related Electronic Device, Brake-Related Electronic Device, Sensor for Electronic Device, Remote Key System, Other Electrical Parts, Head Lamp, Signal and Indicator Lamp, Other Lamp, Speedometer, Wiper Motor and Linkage Parts, Wiper Arm and Blade, Windshield Washer, Horn and Buzzer, Steering Lock, Switch, Flasher, Relay, and Solenoid, High Tension Electric Cable, Low Tension Electric Cable, Wire Harness, Other Electrical Parts
	Item C Drive, Transmission, Steering, Suspension, Brake Parts	Clutch Cover, Clutch Disk, Clutch Facing, Transmission, Transmission Parts, Automatic Transmission, Steeing Shaft, Column and Gear, Steering Wheel, Power Steering Device, Tie Rod End, Front Axle, CV Joint, Propeller Shaft, Universal Joint, Differential Gear, Rear Axle, Hub Bolt & Nut, Bushing, Oil Seal, Shift Lever, Pedal, Control Cable, Other Drive, Transmission and Steering Parts, Leaf Spring, Coil Spring, Shock Absorber, Suspension Strut, Torsion Bar Stabilizer, Other Suspension Parts, Drum Brake Ass'y, Disk Brake Ass'y, Air Brake Ass'y, Power Brake, Brake Cylinder, Piston Rubber Cup, Brake Lining, Brake Shoe, Disk Pad, Brake Hose, Brake pipe, Control Valve, Other Brake Parts, Other Suspension and Brake Parts
	Item D Body and Interior Parts, Accessories	Panel for Car Body, Panel for Truck and Bus Chassis, Chassis Frame, Dashboard and Panel, Bumper, Fuel Tank, Upholstery and Molding, Window Frame, Weatherstrip, Window Regulator, Door Handle and Lock, Door Hinge and Check, Seat and Seat Spring, Seat Parts, Seat Belt, Air Bag Module and Parts, Interior Parts, Mirror, Rubber Damper, Other Body Parts, Car Clock, Car Radio, Car Stereo, Navigation system, Cooler/Air Conditioning, Heater/Air Conditioning, Child Seat, Helmet, Roof Carrier, Wheel, Wheel Cap, Paint, Other Accessories
	Item E Materials and others	Exhibits of Governments and Organizations, Tire, Battery, Window Glass,Materials
	Class 4	●Machinery and Tools Item A Machinery
Item B Tools		Pliers, Wrenches, Screwdrivers, Reamers, Other maintenance tools
Item C Diagnosis machinery		Engine analysers, Brake testers, Headlight alignment testers Exhaust emission analysers, Others testers
Item D Other equipment		Jacks, Gauges, Washing and cleaning machines, Others

13. Schedule of Exhibitor's Expenses (payable to the Secretariat)

○:All exhibitors △:Relevant exhibitors -:Not applicable

Items	Section for exhibition			Unit price	Volume	
	Commercial vehicles	CV bodies	Parts, etc.			
Exhibition charge	○	○	○	Commercial vehicles	Indoors ¥17,000/m ²	m ²
				CV bodies	Outdoors ¥5,000/m ²	
				Parts	· Members of co-sponsor associations ¥203,000/booth · Others: ¥245,000/booth	booth(s)
Tickets	△	△	△	Extras to allotted cards at ¥500/piece (tax included)	piece(s)	
Automotive Guidebook coupons	△	△	△	¥ /piece	piece(s)	
Tokyo Motor Show envelopes	△	△	△	¥20/piece (tax included)	piece(s)	
Restaurant Coupons	△	△	△	¥1,000/piece	piece(s)	
Exhibitor's admission cards	△	△	△	¥2,000/piece (extras to allotted cards) (tax included)	piece(s)	
Electricity charges (Installation and electricity used)	△	△	△	Lighting & Power ¥1,400/0.1kw	kw	
Telephone installation	△	△	△	※¥25,000/line	line(s)	
ISDN line installation	△	△	△	※¥35,000/line	line(s)	
Water supply installation	△	△	△	13mmφ ¥60,000/pipe	pipe(s)	
				20mmφ ¥90,000/pipe	pipe(s)	
				25mmφ ¥120,000/pipe	pipe(s)	
Water supply charge	△	△	△	¥775/m ³	m ³	
Punch carpet (In-stand)	△	△	-	900mm-wide: ¥ /m	m	
				1,800mm-wide: ¥ /m	m	
Audio/visual/broadcasting equipment	△	△	△	VHF, UHF, FM: ¥70,000/unit	unit(s)	
				Satellite: ¥150,000/wave	wave(s)	
Anchor bolt usage Fee	△	△	△	Hole-in-anchor φ 10mm or less ¥600 /piece	/hole-in-anchor(s)	
				Hole-in-anchor φ 12mm or more ¥800 /piece	/hole-in-anchor(s)	
TOTAL						

- Note:
- 5% consumption tax will be added to the above charges except for the items indicated.
 - Exhibitors must bear bank transfer fees and various remittance charges.
 - The above prices are as of September 2003 and subject to change.
 - Unknown unit prices will be notified later.
 - International call and excessive calls are charged separately (※)

14. Schedule

Schedule		Contents	Remarks
Year	Date		
2004	Jan. 30	Deadline for exhibition space applications	Applicants are requested to remit one half the space charges as application fees to the Secretariat bank account at the time of application. If the invoice is required, please contact the Secretariat (refer to the pages 29-30).
	Early in Apr.	Notification on the allotment of exhibition space	Together with the notification, the invoice for the remaining exhibition fees will be sent to applicants.
	July	Information on "Exhibitor Applications" to exhibitors	The Secretariat will inform exhibitors of applications for electricity, telephone, etc.
	Aug. 20	Deadline for the Applications indicated in the "remarks"	Application for use of electricity, Detailed list of bonded cargoes
	Sep. 10	ditto	Documents except the above
	late in Sep.	Mailing of tickets, etc. to exhibitors	The Secretariat will send exhibitors invitation tickets, exhibitor admission cards, etc.
	Oct. 30	Start of delivery and installation of exhibits	8:00, October 30

Information for exhibitors except the above will be sent in the "News letter to Exhibitors" whenever necessary.

III Regulations Applicable to All Exhibitors

Chapter 1: Delivery and Removal

1. Delivery and Installation Period

- 1) **Period**
The period for delivering exhibits and installing exhibition facilities is **October 30 (Sat.) - November -1 (Mon.), 2004 (3 days)**.
- 2) **Working Hours**
Working hours for delivery of exhibits and installation of exhibition facilities are **8:00 am to 6:00 pm**, in principle. If an extension becomes necessary for compelling reasons, the exhibitor must apply for permission to the hall office of the Japan Automobile Manufacturers Association, Inc (hereinafter referred to as the Secretariat) by 5:00 pm of the day for which an extension is required.
- 3) **Delivery and Removal of Exhibits during the Show**
If delivery or removal of exhibits becomes necessary for special reasons during the Show, the exhibitor must notify the Secretariat of its request for approval. Delivery or removal work may only be done from 30 minutes after the Show hours to 30 minutes before the Show hours. In such cases, the exhibitor must be present to supervise the work.
- 4) **Detailed Statement of Exhibit Items**
Each exhibitor must submit to the Secretariat a detailed statement of scheduled exhibits describing each item (name, volume, type, size, etc.) on the designated form by **August 20 (Fri.), 2004**. The Secretariat will consider these statements as official descriptions of the exhibits.

2. Removal Period

The period for removing exhibits and exhibition facilities after the termination of the Show is **November 7 (Sat.) 7:30pm - 8 (Sun.) 5:00pm, 2004**.

Schedule for bringing removal vehicles is:

November 7

10:00 am: Block L of Makuhari Messe Permanent Parking Lot opens.

7:00 pm: Exhibitors' removing workers and equipments such as handcarts are allowed to enter the Show site. Removal of exhibits that can be driven starts.

7:30 pm: Vehicles for removal work such as forklifts are allowed to enter the Show site.

All exhibition materials must be removed by the exhibitor. Any materials not removed by 5:00 pm, November 8, 2004 will be disposed of by the Secretariat at the exhibitor's expense.

3. Security for Delivery and Removal

- 1) Delivery and removal work must be carried out in the presence of the exhibitor, whether or not such work is consigned to a transport agent or the like.
- 2) The delivery, installation, and removal of heavy exhibits and exhibition facilities must be carried out in accordance with chapter 2.3.2 in such a way that the loads are spread over a wide floor area to avoid a concentration of weight on any one point of the floor. The anchoring devices of crane trucks used must not come into direct contact with the floor. A protective board must be placed between each anchoring device and the floor. Moreover, anchoring devices must not be placed on covers over floor pits.

- 3) Smoking during delivery, installation, or removal work is prohibited in the halls. Smoking is permitted only in designated smoking areas.
- 4) The bringing into the exhibition halls of paints, apart from specifically approved types to be used for repair work, and of other hazardous materials is strictly controlled. Inflammable materials are prohibited from areas in which painting work is being carried out, and fire extinguishers must at all times be kept at hand.
- 5) When delivery or removal work requires the use of acetylene gas, arc-welding, etc., a fire extinguisher must be provided for ready use, and inflammable materials must be placed outside the spark showering area.
- 6) Decorative materials must not be piled in areas near passageways, evacuation exits, or fire-fighting equipment.
- 7) Safety helmets and safety shoes must be worn by anyone entering a work area. All reasonable efforts must be taken to ensure there are no accidents.

4 . Vehicles for Delivery and Removal

1) Transportation Routes

To prevent traffic congestion in and around the Show site, entry and exit points for delivery and removal have been designated for each exhibition hall.

Exhibitors will receive colored stickers indicating which route they should use beforehand. Since parking is prohibited on the roads near the Show site and a large number of vehicles will be trying to enter the Show site, vehicles waiting to make a delivery or pickup must park (at no charge) in Block L of the Makuhari Messe permanent parking lot to avoid congestion.

To prevent congestion inside the Show site, delivery and removal work shall be carried out, in principle, inside the exhibition stands. Working and parking in the passageways in and around the halls is strictly prohibited. The entry of vehicles for delivery and removal work will be described in detail separately.

2) Worker Carriers

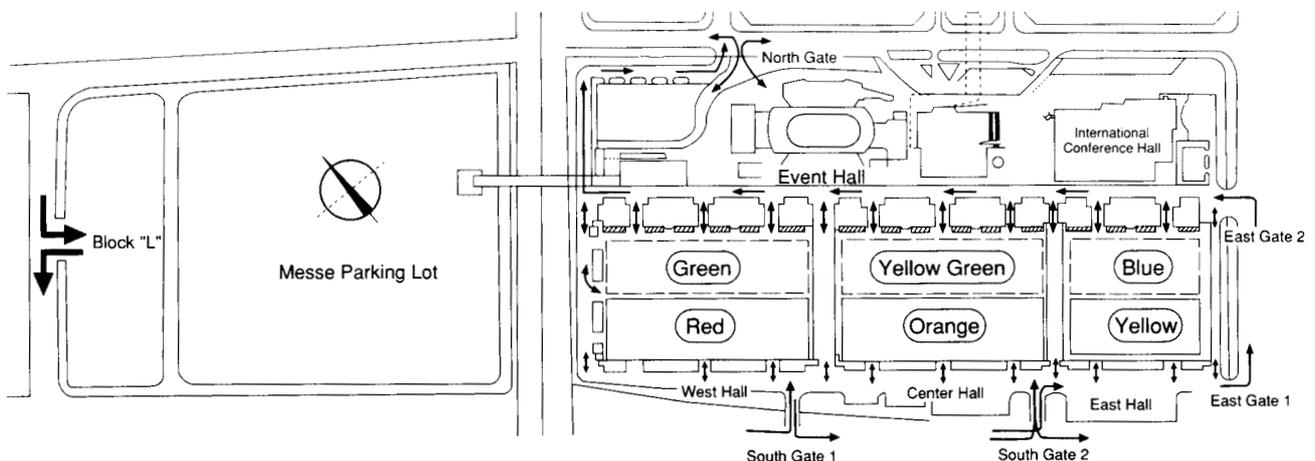
Worker carriers (buses and cars) are not allowed to enter the exhibition site during the delivery or removal periods as well as during the Show period. They must be parked in a parking lot.

3) Vehicle Access to Exhibition Site during Opening Hours

As a general rule, no vehicles, other than those being used for emergency purpose, are allowed to enter the exhibition site during opening hours. Parking within the site is also prohibited. Exhibitors wishing to deliver promotional material to their stands must use pushcarts.

4) Delivery or Removal outside Opening Hours

Deliveries or removals outside opening hours must be made during the period from 30 minutes after the Show closes to 30 minutes before it opens. The entry and exit point for this period is East Gate 2.



Entry & Exit points for Delivery & Removal Vehicles

Location of Exhibitor		Entry gate	Exit gate	Sticker color
West Hall	South side	South Gate 1	South Gate 1	Red
	North side	East Gate 2	North Gate	Green
Center Hall	South side	South Gate 2	South Gate 2	Orange
	North side	East Gate 2	North Gate	Yellow Green
East Hall	South side	South Gate 2	East Gate 1	Yellow
	North side	East Gate 2	North Gate	Blue

5 . Constructor Badges

Constructors working in the Show site must wear JAMA-issued "Constructor Badges" when working. The badges will be sold (¥100 each) at the Secretariat office in each exhibition hall during the show. Valid period: During delivery and removal hours and from 30 minutes after the Show hours to 30 minutes before the Show hours.

6 . Disposal of Used Materials

All used or leftover materials resulting from the delivery, installation, or removal activities must be disposed of by and at the expense of the exhibitor. Such disposal must be done **inside Chiba Prefecture**, except when the exhibitor has his own means of disposal. Disposal information can be obtained by calling the Chiba-ken Buil Maintenance Coop. at +81 43 296 0534.

Exhibitors are urged to promote "the three R's (Reduce, Reuse, and Recycle), giving consideration to reduction of waste materials at all stages starting from planning and design.

Chapter 2: Construction Work

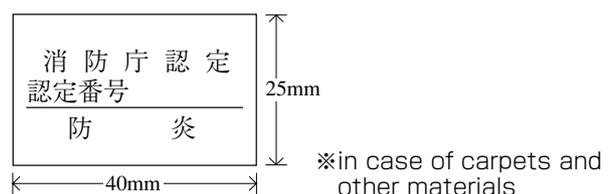
1 . Materials for Exhibition Facilities

Materials used for exhibition facilities must, in principle, be incombustible, semi-incombustible, or flameretardant.

If however, it is necessary to use combustible materials for compelling reasons, the following requirement must be observed.

- 1) Plywood for exhibition use, carpeting and other floor coverings, sheets for construction use, curtains, "doncho" curtains, blinds made of textile materials, and the like must be flame-resistant.
- 2) Each flameresistant item must bear an easily visible flame-resistant label prescribed by the Fire Service Law Enforcement Regulation.

(Example of Flameresistant Label)



2 . Work Related to Hall Structures

- 1) The use of the existing ceilings, walls, grills, piping, or wiring as a support is prohibited. The direct work upon the ceilings, walls, pillars, doors, windows, glass, beams, movable partitions, grills or pits is also prohibited.
- 2) The visibility of fire-fighting and prevention equipment, such as fire hydrants, fire extinguishers, fire alarms, and evacuation signs, must not be obstructed by exhibits or decorations. Facilities must not be constructed in such a way that safety and evacuation activities are obstructed.
- 3) The suction and exhaust openings of air conditioning systems must not be covered by exhibits or decorations.

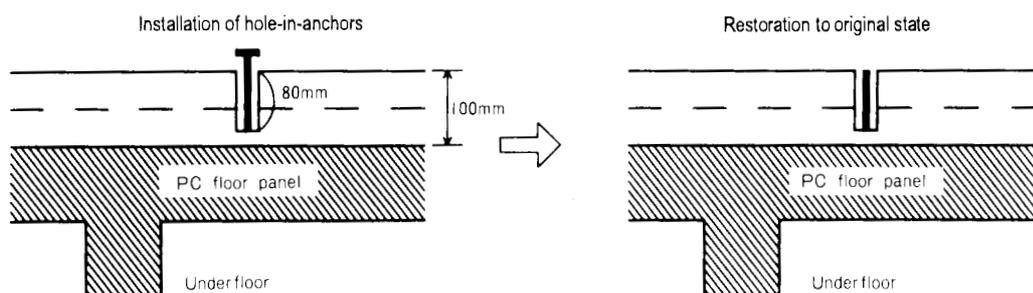
3 . Flooring Work

- 1) Only the following types of hole-in-anchors may be used in the West, Center, and East Halls to anchor exhibition facilities. Exhibitors intending to use hole-in-anchors must complete the "Application for Use of Hole in Anchors" form on the Web Site and also exhibitors must submit 2 copies of "Drawing of Flooring construction Work (Hole-in-Anchors)" to the Secretariat by mail by **September 10 (Fri.), 2004**. Exhibitors must pay a floor restoration fee determined according to the diameters of the hole-in-anchors, as shown below.

*Anchor bolt usage Fee(5% Consumption tax will be added.)

ϕ 12 mm dia. or more: ¥800 / piece ϕ 10 mm dia. or less: ¥600 / piece
--

- (1) As shown in the drawing below, **the length of a hole-in-anchor must not exceed 80 mm**.
- (2) Hole-in-anchors must not be used in floor pit covers or inside floor pits.
- (3) Hole-in-anchors must not affect PC floor panels.
- (4) The original floor state may be restored by the exhibitors by filling as shown in the drawing below, provided that any protruding materials are sanded down to floor level. Hammering and gas cutting are not allowed.



2) Exhibition of Heavy Items

The floors of the West, Center, and East Halls have the same construction: PC floor panels, pit beams, and stakes. Because the load rests on the PC floor panels and pit beams, which are supported by the stakes, the allowable load on each component must be taken into account. (For exhibitions in which exhibits move, the weight of the exhibits should be regarded as the moving weight.)

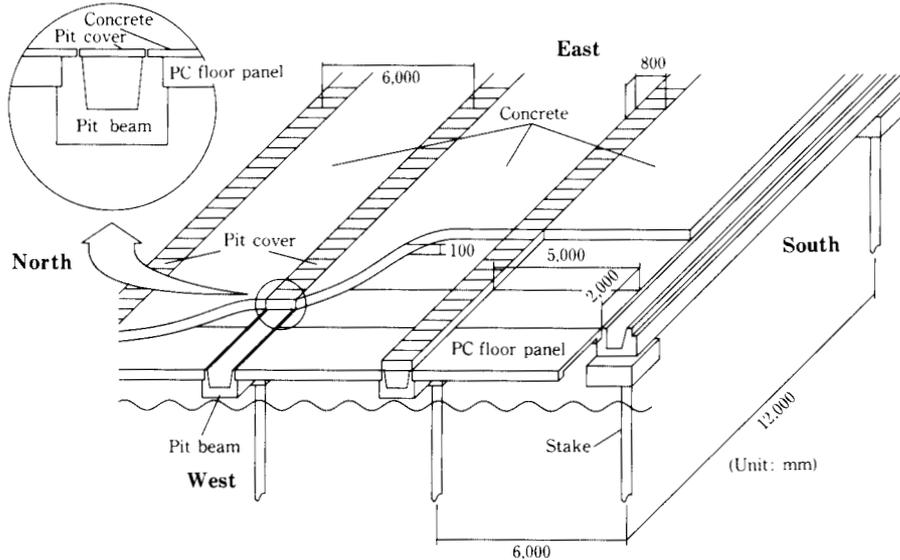
(1) Allowable loads

PC floor panels	49kN / piece (2m x 5m)
The panels are covered by 100mm-thick concrete, so they are not visible.	
Pit beams	245kN / piece (12m long)
Stakes	735kN / piece

Exhibits meeting a description below must be reported to the JAMA.

- (A) Items with a load of more than 49kN / piece on the PC floor panels, or a load of more than 245kN piece on the pit beams.
- (B) Items with a load of more than 245kN piece
- (C) Items whose performance is accompanied by severe shaking

[Cross-section of floors]



[Notes]

- Vehicles entering the halls for delivery or removal must not exceed a gross vehicle weight (vehicle weight plus load) of 294kN, must be equipped with tires, and must have four or more wheels.
- When crane outriggers are used to install exhibits, the load must be dispersed by using of steel sheets, referring to the following "Exhibition Method" of (2).

(2) Exhibition Method

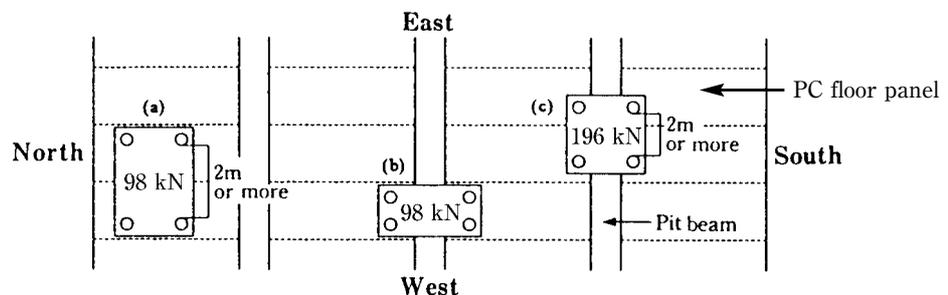
Since the placement of a heavy exhibit depends on how many PC floor panels the load can be distributed to the size of the floor panels (2m×5m) and the location of the pits must be fully taken into account when planning an exhibits location.

- (A) Exhibits whose load on a PC floor panel is not more than 49kN and whose ground anchoring points (marked by ○ in the drawings below) are each 25cm square or more do not require load distribution.

(The load on the pits and stakes will be naturally within "allowable loads".)

<Examples>

- a. Ground anchoring points are 2m apart, in the east-west direction (parallel with a pit), and the load is distributed on two PC floor panels.
- b. Ground anchoring is made astride a pit, with the load distributed on two PC floor panels.
- c. Ground anchoring points are more than 2m apart (east-west). Ground anchoring is made astride a pit, with load distributed on four PC panels.



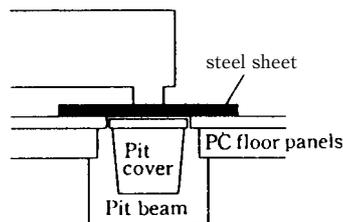
Note: ○ indicates a ground anchoring point. Load is assumed to be dispersed uniformly.

(B) Exhibits whose load on a PC floor panel is 49 - 98kN, with the load concentrated over a pit cover, must have their load distributed by steel sheets.

<Examples for laying steel sheets>

- a. When the ground anchoring points are each less than 25cm square, even though the load on a PC floor panel is not more than 49kN, steel sheets or other undistortable materials of 25cm square or more must be laid on the anchoring point.
- b. When the load is concentrated on a pit cover, the pit must be completely spanned by an iron sheet (22mm thick or more), so that the load is distributed over the PC floor panels as shown below.

<Example>



- 3) In the outdoor exhibition area, drilling, use of anchor bolts, and other surface-damaging acts are strictly prohibited. Facilities in this area must be free-standing.

Chapter 3: Stand fitting and Display

1. Exhibition of Bonded Cargo

Exhibits, decoration materials, and equipment that will be returned to the country of origin immediately after the termination of the Show may be used in the exhibition as bonded cargo, without customs clearance on arrival in Japan.

1) Application for Bonded Exhibition Area

The Secretariat will collectively apply for a bonded exhibition area, and exhibitors wishing to exhibit bonded cargo must complete the "**Detailed List of Bonded Cargo**" form on the Web Site by **August 20 (Fri.), 2004**. Exhibitors who do not submit a form by the specified date may not be allowed to participate in the bonded exhibition.

2) Procedures for Bonded Exhibition

When bringing bonded cargo into the Show site, an exhibitor may hire any customs broker or forwarder; however, the exhibitor must hire one of the following customs brokers to perform temporary customs clearance inside the Show site:

· Ishikawa-gumi, Ltd.

Person in charge: Tatsuo Shigeta (General Manager, International Department)

9-4, 5-chome, Higashi-Shinagawa, Shinagawa-ku, Tokyo 140-0002

Tel: +81 3 3474 8102 Fax: +81 3 5460 9841

E-mail: igl-exhi@ishikawa-gumi.co.jp

· DAITO CORPORATION

Person in charge: Hisakazu Asou (General Manager of Forwarding Business Group Chiba Branch)

29, Anegasaki-Kaigan, Ichihara-shi, Chiba 299-0107, JAPAN

Tel: +81 436 62 9161 Fax: +81 436 62 9164

e-mail: h-asou@daitocorp.co.jp

2 . Demonstration of Exhibits

- 1) Exhibitors may demonstrate their exhibits within their stands to give more information about them. Exhibitors must take all reasonable steps to prevent fire, injury, damage to property, and obstruction of passageways.
Especially if a demonstration may generate loud noise, vibration, glaring lights or beams, heat, smoke, dust, exhaust, or fumes, the exhibitor must take effective preventive measures to avoid annoying other exhibitors.
- 2) The engines of a vehicles (excluding electric vehicles) exhibited in the exhibition halls must not be operable, and the horns of all exhibited vehicles that visitors are free to touch must be rendered inoperative.
Demonstrations making use of smoke-emitting equipment are not permitted in the exhibition halls. Such demonstrations could interfere with the operation of the photoelectric smoke detectors.
- 3) Demonstrations using engines are allowed only in the outdoor exhibition area.
- 4) The Secretariat shall implement any measures with regard to exhibitors and shall limit or discontinue any demonstrations, if such demonstrations are deemed to hinder the protection of the Venue, the maintenance of order, or the safety of the public, or to have any detrimental effects on other exhibitors.

3 . Exhibition Performance

For an exhibitor to hold an exhibition performance, the following conditions must be met.

- 1) The performance should help the audience understand the exhibit. The performance should not extend beyond the exhibitor's own stand.
- 2) The exhibitor must give full consideration to the safety of visitors. The performance must not interfere with the smooth running of the show (e.g., by causing a traffic hazard in a passageway). The performance must not disturb neighboring stands by, for example, causing excessive sound, light, or dry ice, vapor.
- 3) The performance should be presented regularly during the Show.
In the event that any unforeseen situation should occur, the Secretariat may order a change in the performance plan or discontinuation of the performance.

4 . Stand Personnel

- 1) Trained personnel must always be present in each stand. They must be fully capable of meeting and discussing business with visitors.
- 2) For the convenience of visitors, each member of an exhibitor's staff must wear a badge indicating the nature of their duties.
Examples: Sales Representative, Technical Representative, Receptionist, Interpreter, Administration (Secretariat), Public Relations

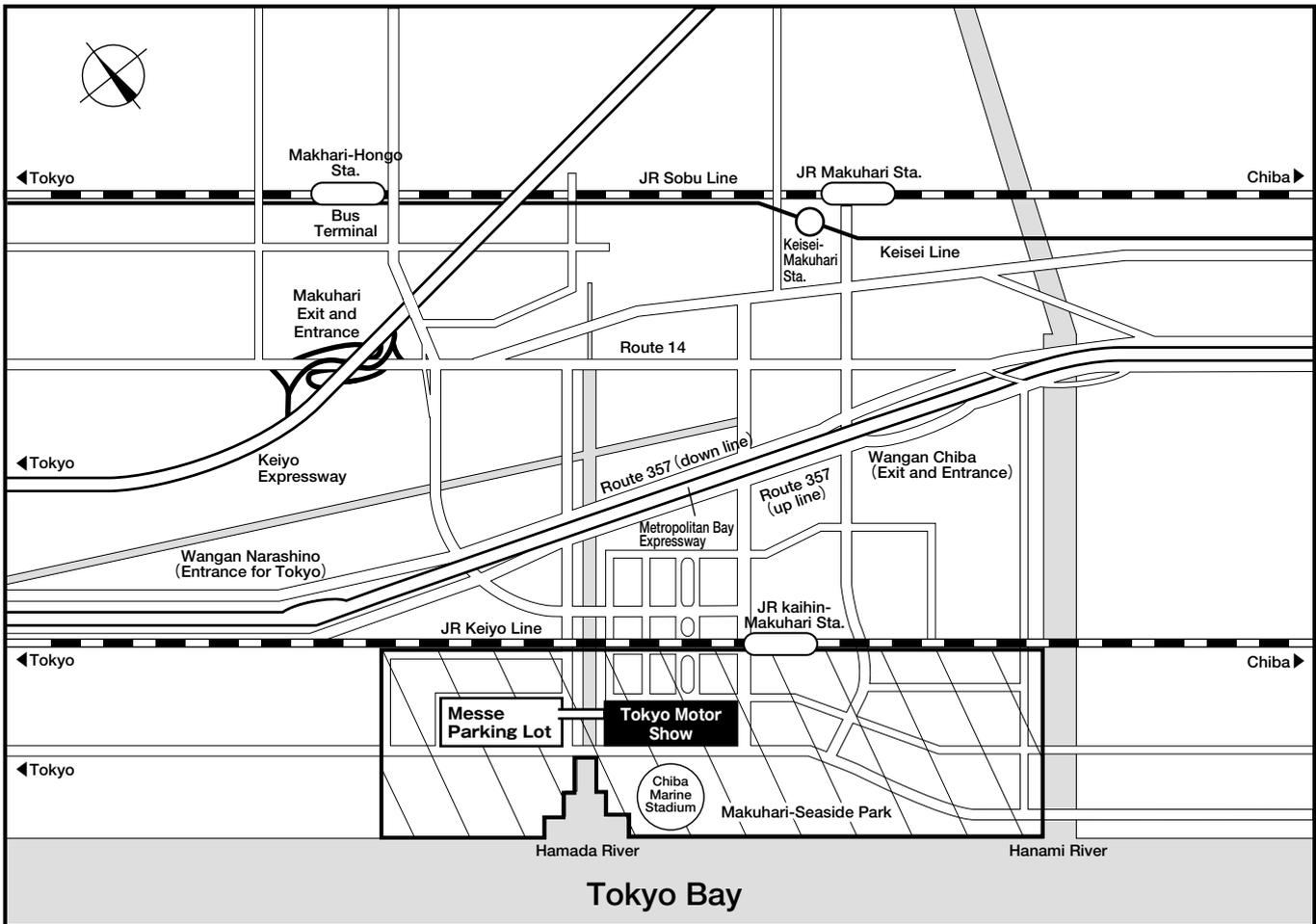
5 . Restrictions on Advertising in Vicinity of Exhibition Ground

To prevent excessive advertising competition among exhibitors during the Show period, advertising activities are restricted in the area indicated below, in the following manner. Normal advertising based on an annual contract is excepted.

- 1) **Effective Period of Restrictions.** _____
From November 2 (Tue.) to November 7 (Sun.), 2004
- 2) **Restricted Activities** _____
 - (1) Test drives, and the like.
 - (2) Opening of sales stands and the like; distribution of giveaways and other goods.
 - (3) Placement of advertising balloons, flags, screens, and the like.
 - (4) Placement of signboards, posters, and the like.
 - (5) All other advertising and publicity activities, including distribution of pamphlets and leaflets, beyond normal advertising practices.

3) Area of Restrictions

The restrictions apply to the area marked with diagonal lines in the map below.



6 . Surveys by Questionnaire

Surveys by questionnaire may be conducted freely in an exhibitor's stand. However, to conduct a survey outside the stand, the exhibitor must submit a survey outline (including purpose, data & time, place, number of staff, expected collection rate, and survey form) by September 10 (Fri.), 2004 to obtain approval from the Secretariat.

Such approval will be based on the following conditions:

1) Surveys by Questionnaire Outside Stand

- (1) Place: Surveys by questionnaire must be conducted only in places designated by the Secretariat.
- (2) Staff: Demonstration-type surveys by questionnaire requiring a large number of survey staff are not approved. All staff must wear plain clothing and an armband specified by the Secretariat.
- (3) Content: Surveys by questionnaire must be aimed mainly at gaining opinions on the exhibitor's products, and should not include items possibly offensive to competitors.
- (4) Setup: Installation of counters, desks, chairs, tents, signs and the like are prohibited; further, advertising activities by use of loudspeaker systems are not allowed.

2) Gratuities for Participation in Surveys by Questionnaire

Whether a survey by questionnaire is conducted inside or outside the stand, clause 7 below applies.

7 . Distribution of Materials

Exhibitors may distribute articles only within an exhibitor's stand. Exhibitors may distribute mementos, etc. not exceeding ¥500 in retail price. Distribution of carry bags, balloons and etc., is strictly prohibited.

Chapter 4: Use of Utilities

Electricity

1 . General Lighting in Exhibition Halls

The basic general lighting in the Exhibition Halls, consisting of fluorescent high-voltage mercury-vapor lamps, provides indoor illumination of 450 to 500 Lx.

2 .Application for Use of Electricity

Exhibitors needing to use electricity must complete the Secretariat "**Application for Use of Electricity**" form on the Web Site for each exhibition section involved, by **August 20 (Fri.), 2004**.

3 .Electricity Supply Conditions

- 1) The expense for laying main electricity-supply cables used by exhibitors will be borne by the exhibitors using them.
- 2) When a constant voltage, constant frequency, special voltage, or special frequency is required, the exhibitor is responsible for installing the necessary devices and for the expense.
- 3) The capacities of fluorescent lamps and high-voltage mercury-vapor lamps used by exhibitors will be considered to be 150% of the rated capacities thereof.
- 4) One PS will be considered to be one kW.

4 .Electrical Work and Shared Expenses

- 1) A main electricity-supply cable will be laid to a corner of each booth by, and at the expense of, the Secretariat.
One switch will be provided for each of the categories of lighting and motor-power electrical supply not exceeding 20 kw per circuit. For any electricity supply in excess 20 kw, an additional switch may be installed by the Secretariat for every 20 kw per circuit upon the exhibitor's request.
- 2) All electrical work (secondary work) inside the booth is the responsibility of the exhibitor, as is the expense. All electricity charges for a booth are borne by the exhibitor.
- 3) **The charge for installing main electricity-supply cables, including electricity used for exhibition lighting and motor power, will be ¥1,400 (excluding tax) per 0.1kw.**
Note: Lighting and motor power usage less than 0.1kw will be rounded up to 0.1kw.
- 4) The charges for main-cable installation plus electricity used must be paid to the Secretariat by the date of payment shown on the bill issued by the Secretariat.

5 .Electrical Work Inside Booths

- 1) Electrical work inside the booths must be carried out by electricians qualified in accordance with the Law on Electrical Technicians.
- 2) When carrying out electrical work, contractors must take every measure to prevent electrical leakage according to the relevant laws and regulations.

-
- 3) Contractors must submit "**Drawing of Electrical Work Plan**" from (2 copies) to the Secretariat by mail by **September 10 (Fri.), 2004**.
 - 4) The Secretariat's contractor will meet with the counterpart of the exhibitor to review the Electrical Work Plan. The Secretariat will notify the exhibitor of the time and the place for the meeting.
 - 5) Electrical work inside the booth must be carried out in accordance with the submitted drawing and be completed by November 1 (Mon.), 2004.
 - 6) All electric equipment to be used must comply with the Japanese Industrial Standard (JIS). Fluorescent lamps and high-voltage mercury-vapor lamps to be used must be of the high-power type. The use of high-voltage neon lights (installed capacity 2 KVA or more) is prohibited.
 - 7) If equipment that transmits extraordinary waves, or that may affect public safety, is to be installed, prior consultation with the Secretariat is required.
 - 8) All wiring, in principle, must be laid using cables.
 - 9) All cord connections must be made using pressure terminals; connections not using connectors are prohibited, as are cords rolled up on reels.
 - 10) The main switch of the power distribution board inside each booth must be equipped with a circuit breaker.
 - 11) All equipment that may be touched by visitors or others and equipment having 150 or more earth voltage must be grounded. The grounding wire shall be 1.6mm or more.
 - 12) Incandescent lamps, resistors, and other heat-generating devices must be installed in such a way that none of the equipment can come into contact with, or overheat combustible matter. Moreover, all devices must be installed so that visitors are not exposed to any danger.
 - 13) In the execution of electrical work, every measure must be taken to prevent fire, damage to persons and property, and other accidents.
 - 14) Upon the completion of electrical work, the safety thereof must be confirmed by a insulation test, earth check, and other methods, and the data thereof must be submitted to the Secretariat (The Electric Room in each Hall) on the "**Notification Concerning the Completion of Electrical Work** form" before the electricity is switched on.

6 . Inspection of Electrical Equipment

- 1) Immediately after completion of any work on electrical facilities in the booths by exhibitors, the Secretariat shall be informed and shall conduct an inspection for approval of use of such facilities.
- 2) The inspections shall be conducted in accord with the Electrical Equipment Technical Standards issued by the Ministry of Economy, Trade and Industry, the indoor wiring regulations and private electrical work safety regulations of the Tokyo Electric Power Co., Inc., and the fire prevention directives of the Chiba Municipal Government.

7 . Maintenance of Electrical Equipment

Exhibitors shall be responsible for maintaining all electrical equipment inside their booths. As a rule, to prevent accidents and to minimize damage in the event of an accident, the electrical constructor for each exhibitor shall remain on the Show grounds at all times to ensure that there are no oversights during maintenance inspections.

8 . Supply of Electricity to Booths

- 1) Electricity will be supplied to the booths from **November 1 (Mon.) to November 7 (Sun.), 2004**, in principle, after the completion of electrical work.
If it becomes necessary to use electricity for machinery tuning, test operations, or the like prior to that period, the exhibitor should notify the Secretariat in advance; electricity will be provided to the extent it is possible.
- 2) Exhibitors must turn off the main switch of their booths after the closing of the Show every day during the Show period.

9 . Protective Devices

The Secretariat is not responsible in any way for damage done to exhibition items used for demonstrations due to an irregularities in power supply or to a blackout or voltage drop caused by an accident. Exhibitors should install protective devices to prevent such damage.

Communication Services

1 . Temporary Communication Systems

The Secretariat will provide telephones and ISDN (64-K) lines inside the exhibition booths during the Show period and for the days immediately before and after the period, upon receipt of applications from the exhibitors.

2 . Period of Use

The period of use of these temporary telephones and ISDN lines will be for 8 days, from **November 1 (Mon.), to noon, November 8 (Mon.), 2004 (8 days)**. All facilities associated with the services, such as information counters and communication equipment, should be installed by November 1 (Mon.), 2004.

3 . Application for Installation

Exhibitors requiring the installation of the temporary communication systems described above must complete the "**Application for Installation of Temporary Communication Systems**" form on the Web Site by **September 10 (Fri.), 2004**.

4 . Installation Charges

Installation charges are **25,000 yen (excluding tax) per telephone line and 35,000 yen (excluding tax) per ISDN line**. The amount must be paid to the Secretariat by the date of payment shown on the bill issued by the Secretariat.

These charges will cover the expenses for basic service rates, installation (ISDN line includes DSU rental), percall rate work, and daily telephone services. No payment adjustments will be made.

In cases where international telephone services have been provided, where the cost of domestic telephone services have exceeded the allowance level, or where telephones have been broken or lost, payment adjustments must be made upon issuance of a bill by the Secretariat after the termination of the Show.

5 . Location of Equipment

Exhibitors requesting temporary communication systems must specify the desired location by submitting "**Drawing of Temporary Communication Systems Locations**" form (2 copies), using the designated form or the booth layout plans, to the Secretariat by **September 10 (Fri.), 2004**.

6 . Installaton and Return of Equipment

- 1) The equipment (telephones or DSUs) will be installed in the booths on November 1 (Mon.), 2004.
- 2) The equipment must be returned by the exhibitors to the Secretariat's office in each exhibition hall in the presence of Secretariat staff.
- 3) Exhibitors are responsible for stolen or damaged equipment. Adequate measures should be taken against such eventualities.

Water Supply and Drainage Services

1. Basic Equipment

Upon receipt of the application form mentioned below, the Secretariat will install a water outlet together with a meter as basic equipment in a machinery pit located near the booth. Water supply and drainage services are not available in the Outdoor exhibition site due to lack of such facilities.

2. Application

To obtain water supply and drainage equipment, exhibitors must complete the "**Application for Water Supply and Service**" form on the Web Site and also exhibitors must submit 2 copies of "**Location of water Supply and Drainage Service in booth**" to the Secretariat by mail by **September 10 (Fri.), 2004**.

3. Charges

- 1) The charges for installing basic equipment (water outlet and meter) are as follows. The amount must be paid to the Secretariat by the date of payment shown on the bill issued by the Secretariat.

Pipe size	Number of outlets for simultaneous use	Cost (excluding tax)
φ13mm	2	¥60,000
φ20mm	3	¥90,000
φ25mm	4	¥120,000

*Costs for pipes larger than those noted above will be determined separately.

- 2) The water supply charge is **775 yen (excluding tax) a cubic meter**. The usage will be determined after the termination of the Show, and the exhibitor will be billed accordingly. Note: The water supply charge is subject to change depending on Chiba City regulations.

4. Water Supplies and Drainage Work

- 1) Exhibitors are responsible for any water supply and drainage equipment inside the booth connecting to the water supply outlet provided by the Secretariat, and for any costs resulting from the installation or use of such equipment.
- 2) Water must be drained into the machinery pit through, from the lid area of the pit located near the booth; accordingly, the drain piping must be installed at the lower part of the stand inside the machinery pit.
- 3) When a large amount of water or a high water pressure is required, the exhibitor notifies the Secretariat of its request, and pressurizing equipment must be installed at the exhibitor's expense.

5. Protective Equipment

If there is a fear of damage due to water stoppage, pressure changes, or other failures, the exhibitor should provide protective equipment in advance. The Secretariat will bear no liability for such damage.

6. Restoration to Original State

Any water supply and drainage equipment installed by the exhibitor must be promptly removed and the original state of the booth must be restored at the exhibitor's expense immediately after the termination of the Show.

Antennas

1 . Supply of Signals

- 1) Based on an application by the exhibitor, the Secretariat shall supply TV, FM, or satellite (BS) signals to the booths during the Show, or during specified periods before or after the Show.
- 2) Signals shall be supplied to the booths using 5C2V cables (RF); terminal applications shall be 75 dB or more.
- 3) With regard to satellite signal receivers (with BS tuners), one terminal will be required for each wavelength in keeping with radio wave output from existing facilities.

2 . Period of Use

Signals can be provided to exhibitors during the following period:
November 1 (Mon.) to 12:00 noon, November 8 (Mon.), 2004 (8 days)

3 . Applications

Exhibitors wishing to have signals supplied to their booths during the Show must complete the "**Application for Use of Audio/ Visual/ Broadcasting equipment**" form on the Web Site by **September 10, 2004**.

4 . Costs

The cost of laying the main line to the booth is as follows. Invoices will be issued after the termination of the Show.

Signal type	Installation cost (excluding tax)
FM·VHF·UHF	¥70,000
Satellite broadcast (1 wavelength)	¥150,000

Chapter 5: Security

1 . Prohibited Acts and Waiver Thereof

1) General Provisions

The following acts are prohibited in the exhibition halls in accordance with Article 23, the Chiba Municipal Ordinance on Fire Prevention:

- (1) Smoking (including the lighting of matches, lighters, etc., and any other acts related to smoking)
- (2) Use of Naked Flames
A "naked flame" is defined as a fire device that uses a gas, liquid, or solid fuel, and produces flames and sparks or has an exposed element. Further, devices that have externally exposed heating elements likely to start a fire if they contact a combustible material (i.e., with a surface temperature of 400°C or more) are also considered a "naked flame" (not including toasters, hair dryers, microwave ranges, etc., whose heating elements are provided with a combustion chamber or an air duct or positioned therein).
- (3) Entry of Hazardous Materials
"Entry of Hazardous matter" denotes all acts of introducing hazardous materials as listed in Article 14, Enforcement Regulations of the Chiba Municipal Ordinance on Fire Prevention.

2) Waiver of Prohibited Acts

A waiver of prohibited use of naked flames, or prohibited entry of hazardous materials may be granted to the minimum necessary degree upon prior application when the head of the Mihama Fire Station considers that such a waiver will not obstruct fire prevention efforts.

If the following conditions are met, exhibitors can request a waiver by completing the "**Application for Waiver of Prohibited Acts**" form on the Web Site and also exhibitors must submit 2 copies of ground plan, layout, and other requested drawings to the Secretariat by mail by **September 10 (Fri.), 2004**.

The Secretariat will take these applications to the Mihama Fire Station, and those applications approved by the head of the fire station will also be approved by the Secretariat.

- (1) Conditions for Approval of Use of Naked Flames
 - ①The flame shall be kept a safe distance from any inflammable objects or materials.
 - ②There is no danger of inflammable materials toppling or falling.
 - ③Supervision and fire-fighting systems operated by a responsible person have been established.
 - ④Measures are taken so that a user can easily stop the naked flame.
 - ⑤At least one type-10 fire extinguisher must be placed near each location where a naked flame is to be used.
 - ⑥The flame is at least 5 m horizontally from any exit or stairway (unless walls of fire-retardant materials are between the flame and the exits and stairways).
 - ⑦The flame is at least 5 m from hazardous materials or other inflammable materials (unless fire-retardant materials or other fire prevention measures are put in place)
 - ⑧Scope of approval.
 - a . Equipment or any device using electricity as a heat source.
 - b . Equipment or any device using gas as a heat source.
 - a) Power consumption must be 58 kw or less for each item; total power consumption must be 175 kw or less for each zone. ("Zones" are sections separated from other sections by a passageway with a width of 5 m or more)
 - b) Each device is equipped with an apparatus for preventing excessive gas flow or for quickly detecting gas leakage (except for cartridge systems).
 - c) Liquid gas must be in a cartridge-type container.
 - c . Equipment or any device using an inflammable liquid as a heat source (restricted to use in performance exhibitions).

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- d. Equipment using a solid fuel as a heat source (restricted to use in performance exhibitions).
 - e. Equipment or devices producing flames must have a flame no longer than 20cm.
- (2) Requirements for Approval of Entry of Hazardous Matter (Show venue)
- ① A system of supervision by a responsible person has been established.
 - ② At least one type-10 fire extinguisher must be placed near where hazardous materials are to be stored or handled.
 - ③ The hazardous materials are kept at least 3 m from any exit or stairway. Hazardous materials (excluding those specified in the Regulations for Hazardous Materials, Article 44, Item 2 to 5), must be kept at least 6 m away, unless incombustible walls are between the hazardous materials and any exits and stairways.
 - ④ The hazardous materials are kept at least 5 m from where fire is used, unless incombustible walls are between the materials and the fire.
 - ⑤ The hazardous materials are completely sealed and kept away from other articles.
 - ⑥ The amount of hazardous materials approved in a designated area is as follows. Note that these amounts include hazardous materials in the public passage area adjacent to the same area.
 - a. The amount of hazardous materials must be less than one-tenth the amount specified in Table 3, attached to the Chiba Municipal Ordinance on Fire Prevention.
 - b. The amount of inflammable solids and liquids must be less than one-tenth the amount specified in Article 23, Chiba Municipal Ordinance on Fire Prevention.
 - c. The amount of inflammable gas (limited to the liquid gas exempted from the application of the Gas Regulation Law) shall be less 5 kg in total.
- ※ Acts not included in the entry of hazardous materials.
- ① Indoor display of hazardous materials (for displays without performances, only products, etc., in sealed containers)
 - ② Exhibition of vehicles (not used for transport or operation) .
 - ③ Entry or operation of equipment such as machine tools with sealed lubrication oil
 - ④ Entry of decorations or art objects made of paraffin classified as an inflammable solid.
 - ⑤ Use of animal / plant oil for cooking (except for boiling)
 - ⑥ Use of hazardous materials such as everyday cleaners, etc.
- (3) Complementary Measures for Approval Conditions
- Depending on the nature of the requested waiver, the exhibitor may have to take safety measures specified by the head of the Mihama Fire Station, in addition to the measures listed above.
- (4) Revocation of Waivers
- Approved waivers may be revoked in the following cases:
- ① When the requirements for approval have not been met.
 - ② When a fire occurs in a location where approval for hazardous materials has been granted.
 - ③ When the waiver is seen as a threat to fire safety due to changes made in the building or the structural parts and equipment thereof.



Fire extinguisher

2 . Placement of Fire Extinguishers

Fire extinguishers must be placed as follows:

- 1) In every area where a waiver of prohibited acts has been approved, at least one fire extinguisher with sufficient performance capacity (Ordinary Fire 2-Grade, and Hazardous Fire 3-Grade) must be installed. They must have a sign of "fire extinguisher".
- 2) Fire extinguishers must be placed so that they are easy to use.
Fire extinguishers must not obstruct passageways and emergency exits.
- 3) Fire extinguishers to be used must have passed a regular inspection.
- 4) All fire extinguishers must be in place on the first day exhibition facilities are installed.

3 . Measures against Earthquakes

Exhibition facilities must be installed in such a way that they will be safe from collapse, falling, or displacement due to an earthquake and will not hinder the evacuation of visitors or fire-fighting activities.

Chapter 6: Violation of Regulations and Questions Regarding Interpretation of Regulations

For interpretation of these "Stand fitting and Display Regulations," the Japanese text shall take precedence.

In the case of an infringement of the Regulations by an exhibitor or of different interpretations of the Regulations, the following steps will be taken:

- 1) If, in the judgement of the Secretariat, an exhibitor has infringed on a provision of the regulations or does not comply with the intent of the regulations, the Secretariat will request the exhibitor to take measures considered necessary to abide by the regulations.
- 2) When an exhibitor fails to implement the measures referred to in 1) above, or when a question arises about interpretation of the provisions of the Regulations, the matter will be referred to the Secretariat.
Based on their decision, the Secretariat may issue a formal warning to the exhibitor.
This warning is the final judgement which an exhibitor is not allowed to make a complaint against.
- 3) An exhibitor receiving a warning referred to in 2) above must submit in writing to the JMIF Secretariat full details of the improvements to be made, including the scheduled date of their completion.
- 4) If an exhibitor makes no improvements following a formal warning referred to in 2) above, the Secretariat may prohibit the exhibitor from participating in the next Tokyo Motor Show.

Changes in Regulations

The Secretariat may amend these regulations for compelling reasons. Such changes will be made known to parties concerned in "Newsletter to Exhibitors" or otherwise.

IV Regulations Applicable to Commercial Vehicle and CV Body Exhibitors

1 . Conditions for Exhibition

- 1) Commercial vehicle section: (1) Vehicles (including mini vehicles) with a license plate number with 1, 2, 4, 6, or 8, and (2) taxi vehicles with a license plate number with 3, 5, or 7 as classified by the Ministry of Land Infrastructure and Transport Registration Regulation (Chapter 3, Clause 13, Item 2), as well as their engines, chassis, and accessories.
- 2) Commercial vehicle body section: Vehicles with a base included in 1) above and a CV body, trailers, related apparatus, and accessories.
- 3) Special exhibition: Exhibitors in 1) and 2) above can exhibit vehicles with a license plate number with 3, 5, or 7 if such vehicles can also be used for commercial purposes (excluding "vehicles designed for welfare service and prohibited vehicles" below) . However, these special exhibition vehicles can comprise no more than 20% of the total number of vehicles exhibited. This limitation does not apply to vehicles approved by the Secretariat. Applications for special exhibition must be submitted to the Secretariat by **September 10 (Fri.), 2004**. "Prohibited vehicles": Vehicles designed exclusively for passenger use (e.g., sedan, coupe, hardtop, cabriolet) and car-derived competition vehicles.
- 4) Exhibitors may exhibit only products they have manufactured themselves (including vehicles with already acquired license plates). These products include.
 - (1) Chassis or body equipment of their own manufacture.
 - (2) Consigned-production vehicles.
 - (3) Jointly developed vehicles.
 - (4) Vehicles supplied on an OEM (recipient brand products) basis.
 - (5) Overseas production vehicles (produced by overseas affiliates or joint venture companies)
- 5) Price indication of vehicles exhibited
If a price is shown on an exhibited vehicle, the suggested retail price in the Tokyo area should be used to prevent misleading visitors.
- 6) Sales contracts for exhibited items may be entered freely, but on-the-spot sales are strictly prohibited. The indication "Sold," a purchaser's name, a sales volume, or the like must not be shown on any exhibit.
- 7) Cargoes for display
When exhibitors displaying commercial vehicles or commercial vehicle bodies use passenger cars, motorcycles, or other items as examples of cargo that can be loaded, these items must be placed on the cargo beds of the displayed vehicles. Markings indicating the nature of the cargo (manufacturer, model, specifications, advertisements, etc.) are prohibited.

2 . Composition of Exhibition

The exhibitor must pay proper attention to the safety of visitors and make every effort to ensure the exhibition is comfortable for visitors, by enabling a smooth flow of visitors and a good overall view, and by considering neighboring stands.

- 1) Inclusion of In-stand Emergency Passageways (North-South) in Stand Space.
In case the space leading to the emergency exits on the north and south sides of the halls are used as part of a stand space, as a result of a joint display and so on, the exhibitors must ensure that an in-stand emergency passageway is kept open for this purpose. Exhibitors so affected will be advised by the Secretariat when the stand allocations are announced. The area of the in-stand emergency passageways will be considered separate from the area of the stand itself, and exhibitors will not be required to pay fees for use of this space.
- 2) Use of In-stand Emergency Passageways (North-South)
 - (1) Exhibitors shall must keep open the in-stand emergency passageway of a width of at least 5 m. (Please refer to the attached diagram showing regulations for exhibits.) A straight passageway will obviate the need for adjustments by fire prevention authorities; if the passageway is not going to be straight, please contact the Secretariat.

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- (2) With the exception of the following, placement of facilities and/or display items is strictly prohibited in in-stand emergency passageways:
- ① Elevated floor covering (10 cm or less). Slopes must conform to Paragraph 4, "Restrictions on Facilities." If the floor covering is the same color as the floor in the stand, the exhibitor must put in place markings indicating the width of the passageway (using a different color carpet, etc.).
 - ② If facilities or displays cross above a passageway, there must be an opening of 2.7 m or more, measured from the top of the floor covering.

3 . Layout of Exhibits and Facilities

- 1) The layout of exhibits and facilities should be planned in consideration of the safety of visitors, the visual effects on neighboring stands, and a smooth visitor flow.
- 2) Exhibits and facilities must be planned so that visitors can enter and leave the stand freely without stopping in the common passageway to view the stand.

4 . Restrictions on Facilities

Stand structures must conform to the Construction Standards Law and the Fire Services Act of Japan. Construction is unrestricted except for the items specified below. The height of stand structures, excluding that of exhibits, must be **6.0 m or less**.

Since the outdoor exhibition area is open to the wind, care should be taken to avoid the danger of exhibits falling downs, when constructing self-standing facilities, in accordance with "Regulations Applicable to All Exhibitors" Chapter 2, Article 3.

1) Floor

- (1) When a raised floor is used in an area where visitors will be walking, the exhibitor must install a slope (1/12 or less) around the perimeter of this raised area. (If a 1/12 slope is impossible for some reason, a slope of 1/8 or less may be used, as long as the Secretariat's confirmation is granted.) When it is required to change some part of the approaches into stairs, the step height should not exceed 18 cm and the tread should be 26 cm or more; in addition, a handrail must be installed or other measures taken to ensure the safety of visitors.
- (2) Exhibitors may use any flooring material, provided that its surface is safe for pedestrians and that wear and tear does not generate dust. Any exhibitor wishing to obtain carpeting may purchase designated "uniform floor finishing materials" through the Secretariat.
- (3) Carpeting work on the common passageway inside the hall will be carried out by the Secretariat, and the costs thereof will be shared by the exhibitors in proportion to their exhibition area as.
- (4) Protection of Electric Wires
For the safety of visitors, electric wires and the like protruding from the floor surface must be protected by additional flooring, not exceeding 10cm in height, at least 90cm in horizontal width, and having a slope along the circumference. (The height of edge of the additional flooring from existing floor must not exceed 1 cm.)

2) Facilities for Viewing Exhibits

When installing facilities higher than the floor level designated in 1) above, they must be no higher than 2.1 m to give visitors a better view of exhibits. When providing stairways, they must have a tread of at least 26cm and a step not exceeding 18cm. When providing a slope, the grade must be 1/12 or less (If a 1/12 slope is not available for some reason, a slope of 1/8 or less may be used, as long as the Secretariat's confirmation is granted.), and safety features such as railings must be used.

3) Utilization of Hall Columns

When utilizing an existing column within a stand, the maximum height of utilization is 6.0m. Any ventilator buttons installed on a column must be kept operative.

4) Multistory Facilities

Installation of multistory facilities within a stand is prohibited.

5) Restrictions on Ceiling Panels, etc.

The installation of ceiling panels and a roof over facilities, except for open types such as louvers and nets, is prohibited, in principle.

If it is necessary to protect exhibits from light, noise, heat, or dust in order to achieve the proper functioning of the exhibits, anti-flame treated blackout curtains or equivalent materials can be used as a ceiling.

For rooms designed for sound insulation purposes, the following conditions will apply.

- (1) Smoke sensors connected to the automatic fire alarm system must be installed on the ceiling, one for every 150m², and one for every space partitioned by a 60cm or longer divider projecting from the ceiling.
- (2) A room with a floor space of 100m² or more must be equipped with evacuation passages leading in two or more directions.
- (3) For a visitors' room with a floor space of 200m² or more, a "Report in accordance with Article 12, Paragraph 3 of the Construction Standards Law" must be submitted to the Chiba Municipal Government by the exhibitor.

6) Specification Boards or Sheets

The following items stipulated by the Automobile Fair Competition Rules must be shown on specification boards or sheets. Vehicle names and specifications must be shown both in Japanese and English.

Essential Items	Model
	Engine model
	Displacement (L)
	Transmission type
	Fuel system
	Fuel consumption (km/l) -10·15mode Fuel consumption -60km/h Fuel consumption
	Gross vehicle weight (Kg)
	Main fuel economy improvement measures (direct injection, lean burn, etc.)
	Fuel type
	Suggested retail price in the Tokyo area (¥) indicate "taxes and incidental expenses not included" *indicate "to be determined" if price has not been set
	Manufacturer

5 . Operation of Loud Speaker Systems

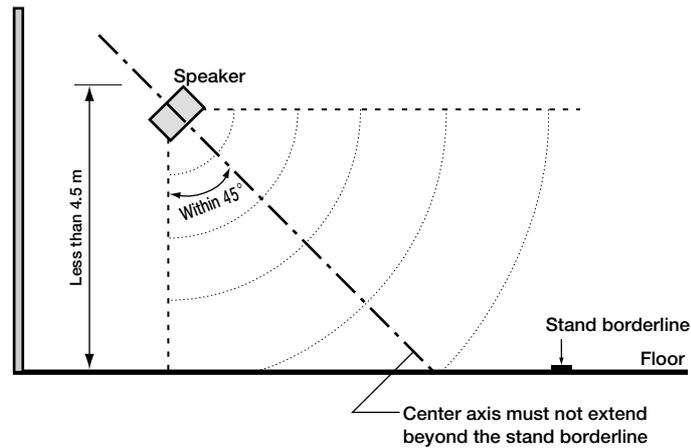
Exhibitors are required to manage the sounds levels in their stands to ensure a comfortable show environment.

Exhibitors must comply with the regulations so as not to create excessive noise and avoid annoying nearby exhibitors.

To control the noise in the exhibition halls created by technical explanations and movies, the use of loud speakers in the stands is restricted as follows.

1) Position

- (1) Speakers must be positioned **4.5m or lower**.
- (2) Each speaker must be positioned in such a way that its center axis is directed downward within 45° of a vertical line from the speaker to the floor and does not extend beyond the stand borderline.



2) Volume limit

- (1) Speaker volume must be no more than **77dB(A)** at the stand borderline.
- (2) Exhibitors planning to use loud-speakers for a demonstration should coordinate the timing with neighboring exhibitors.
- (3) Exhibitors located near other exhibitors conducting press briefings on Press Day (to be notified separately in "Newsletter to Exhibitors") are prohibited from using loud speaker systems or equipment until the briefings are complete.

3) Volume measurement

- (1) The Secretariat will regularly measure the sound volume at the point of the stand borderline closest to the sound source.
- (2) The measurement at the stand borderline will be based on the sense of human hearing and will be done at the height of 1.5 m from the borderline. To ascertain the sound source, laser pointers will be used if necessary.
- (3) Measurements will be done using a noise meter complying with JIS C1503 or C1502. The peak value of the sound will be the one used for measurement.

4) Violations

Exhibitors found to be violating the volume limit will be warned in writing by the Secretariat. Exhibitors who receive complaints from two or more other exhibitors for producing uncomfortable noise level that may annoy visitors, even though the levels are within the limit, will also be warned. Exhibitors failing to heed the warning will be penalized as follows.

- (1) **An exhibitor will not be allowed to use any speakers during the morning period of the day after having received three warnings.**
- (2) **An exhibitor will not be allowed to use any speakers for the rest of the show, the third time the above (1) happens.**

5) Constant attendance by persons responsible for loud speaker system operations.

The people responsible for the operation of the speakers must be always stationed in the stands to ensure an appropriate operation according to these regulations.

Use of wireless microphones

Wired microphones should be used in the halls.

When a display performance requires the use of wireless microphones, the exhibitor must notify the Secretariat of the frequency to be used by submitting the designated form "**Application for Use of Wireless Microphone.**" The exhibitor is required to use wireless microphones at its own risk, recognizing that there may be interference with signals from other exhibitors in the halls as well as from general communication equipment in the Makuhari Messe area.

The Secretariat bears no responsibility in the event of audio interference.

(The Specified Radio-microphone User's Federation conducts a preliminary adjustment of frequencies in the case of A-type wireless microphones.)

6 . Safety of visitors, and Protection and Custody of Exhibits

Exhibits should be planned in consideration of the safety of visitors.

Furthermore, exhibitors should station at least one person assigned to prevent theft of or damage to exhibits during opening hours, and take protective measures for after hours, such as locking up and insuring property.

7 . Submission of Stand Design Drawings

To prevent inadvertent violation of these regulations due to misinterpretations, and to prevent problems of security and annoyance to neighboring stands that may arise from exhibition performances and installation of loud speakers, each exhibitor must submit two copies of the items listed below to the Secretariat for approval at an early stage in exhibition planning to permit changes if necessary. The deadline for submission is **September 10 (Fri.), 2004.**

Should an exhibitor wish to change the approved plan, the same documents must be submitted again for reapproval.

Documents to be submitted:

Notification of booth design drawings: Layout plan for exhibits and facilities, plane and vertical drawings of facilities, all with accurate and clear dimensional representation.

V Regulations Applicable to Parts / Machinery & Tools / Related Products Exhibitors

1 . Conditions for Exhibition

- 1) Exhibits must be parts, accessories, or machinery & tools for commercial vehicles and CV bodies.
- 2) No exhibits other than products manufactured by exhibitors themselves may be exhibited.
- 3) Products may be exhibited together with commercial vehicles or CV bodies under the following conditions:
 - (1) **The exhibition of commercial vehicles and CV bodies (including 1/1 scale models, cut chassis, and cut bodies) is allowed only if intended to increase the clarity of the exhibits. Such exhibition is not permitted if intended to lure visitors.**
 - (2) **Advertising related to the models of commercial vehicle or commercial vehicle bodies in use is strictly prohibited.**
- 4) All exhibits, except reference exhibits, must conform with Japanese domestic laws: any in violation thereof must not be exhibited.
- 5) Sales contracts for exhibited items may be entered freely, but on-the-spot sales are strictly prohibited. The indication "Sold," a purchaser's name, a sales volume, or the like must not be shown on any exhibit.

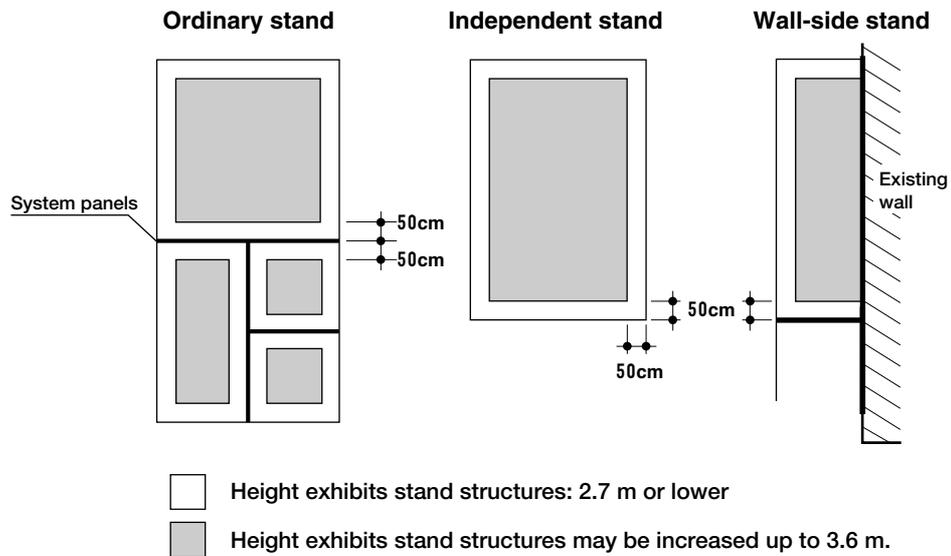
2 . Basic Stand Structures

- 1) To conserve natural resources and energy, the basic stands constructed by the Secretariat will have a "System Panel" structure **2.97m wide, 2.97m deep, and 2.97m high**, as shown in the attached drawing of page 60. However, stand space may be allotted in layout different from the basic stand.
- 2) Dividing partitions may not be installed when the same exhibitor is to use two or more adjoining stands. In the case of corner stands, no partitions are allowed on the sides facing the walls. (Government exhibits and joint exhibits are considered exhibits by the "same exhibitor.")
- 3) A sign plate indicating the stand number in a uniform graphic design will be displayed at each basic stand by the Secretariat.
- 4) An exhibitor may not move the basic stand or change its structure without the approval of the Secretariat
- 5) The basic stands are leased to the exhibitors. They must be restored to their original condition at the termination of the Show and be left on the exhibition grounds. Exhibitors are responsible for any costs incurred due to loss or damage to the stand they lease.

3 . Restrictions on Facilities

Facilities may be arranged at the exhibitor's discretion, except for the following.

- 1) No exhibits or facilities may be placed outside of or allowed to protrude from the basic stand. This does not include the following cases.
 - (1) When lighting equipment or speakers are fixed directly on the upper edge of the basic stand by using the attachments for the basic stand.
 - (2) When placing facilities that are 3.6 m or lower 50 cm or more set back from the stand borderline (except the wall surface line of a Wall-side stand). (See the drawing below.)



- 2) A facility is not allowed to be fixed directly on the system panels of a basic stand, unless the panels can be restored to their original condition by using cutting sheets and the like. To prevent damage to the basic stands, nailing, riveting, cutting, and the like are prohibited.
- 3) Restrictions on Ceiling Panels, etc. on Single-Story Facilities
The installation of ceiling panels and a roof over facilities, except for open types such as louvers and nets, is prohibited, in principle. If it is necessary to protect against light, noise, heat, or dust in order to achieve the proper functioning of the exhibits, anti-flame treated blackout curtains or equivalent materials can be used as a ceiling.
For rooms designed for sound insulation purposes, the following conditions will be applied.
 - (1) Smoke sensors connected to the automatic alarm system must be installed on the ceiling, one for every 150m², and one for every space partitioned by a 60cm or longer divider projecting from the ceiling.
 - (2) A room with a floor space of 100m² or more must be equipped with evacuation passages leading in two or more directions.
- 4) Multistoried Facilities
Installation of multistory facilities within a stand is prohibited.
- 5) Lighting
Lighting for exhibits may be arranged at the exhibitor's discretion, but every care must be taken to prevent danger to visitors.
- 6) Use of Existing Structures
No exhibits or decorative facilities may be suspended from or leaned against an existing structure of the hall.
- 7) Utilization of Pillars
Exhibitors with stands flanked by pillars may use the pillars for exhibition purposes. No part of the exhibits or decorations may be placed higher than 2.7m, and exhibits or decorations must not conceal or obstruct the use of any smoke ejecting handles installed on the pillars.
- 8) Common Passageways
Carpeting work on the common passageways inside the hall will be carried out by the Secretariat.

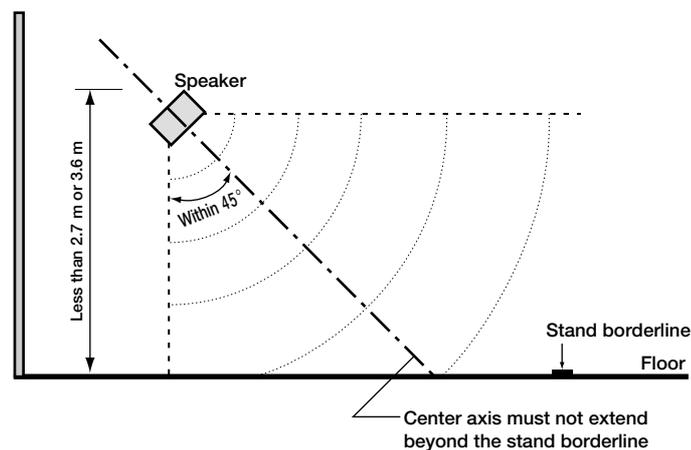
4 . Operation of Loud Speaker System

Exhibitors are required to manage the sound levels in their stands to ensure a comfortable show environment. Exhibitors must comply with the following regulations so as not to create excessive noise sounds and avoid annoying nearby exhibitors.

To control the noise in the exhibition halls created by technical explanations and movies, the use of loud speakers in the stands is restricted as follows.

1) Position

- (1) The height of speakers must be within the limit designated in Section 3, above Restrictions on Facilities 1).
- (2) Each speaker must be positioned in such a way that its center axis is directed downward within 45° of a vertical line from the speaker to the floor and does not extend beyond the stand borderline.



2) Volume limit

- (1) Speaker volume must be no more than **77dB(A)** at the center of the common passageway.
- (2) Exhibitors planning to use loud-speakers, for a demonstration should coordinate the timing with neighboring exhibitors to ensure that the limit is not exceeded.
- (3) When the sound volume exceeds the limit due to the use of audio equipment or the like, sound-insulated rooms such as listening rooms or vehicles should be used.
- (4) Exhibitors located near other exhibitors conducting press briefings on Press Day (to be notified separately in "Newsletter to Exhibitors") are prohibited from using loudspeaker systems or equipment until the briefings are complete

3) Volume measurement

- (1) The Secretariat will regularly measure the sound volume at the point of the center of the common passageway closest to the sound source.
- (2) The measurement will be based on the sense of human hearing, and will be done at the height of 1.5 m from the center of the common passageway. To ascertain the sound source, laser pointers will be used if necessary.
- (3) Measurements will be done using a noise meter complying with JIS C1503 or C1502 stand. The peak value of the sound will be the one used for measurement.

4) Violations

Exhibitors found to be violating the volume limit will be warned in writing by the Secretariat. Exhibitors who receive complaints from two or more other exhibitors for producing uncomfortable noise level that may annoy visitors, even though the levels are within the limit, will also be warned. Exhibitors failing to head the warning will be penalized as follows.

(1) An exhibitor will not be allowed to use any speakers during the morning period of the day after having received three warnings.

(2) An exhibitor will not be allowed to use any speakers for the rest of the show, the third time the above (1) happens.

5) Constant attendance by persons responsible for loud speaker system operations. _____

The people responsible for the operation of the speakers must be always stationed in the stands to ensure an appropriate operation according to these regulations.

Use of wireless microphones

Wired microphones should be used in the halls.

When a display performance requires the use of wireless microphones, the exhibitor must notify the Secretariat of the frequency to be used by submitting the designated form "**Application for Use of Wireless Microphone.**" The exhibitor is required to use wireless microphones at its own risk, recognizing that there may be interference with signals from other exhibitors in the halls as well as from general communication equipment in the Makuhari Messe area.

The Secretariat bears no responsibility in the event of audio interference.

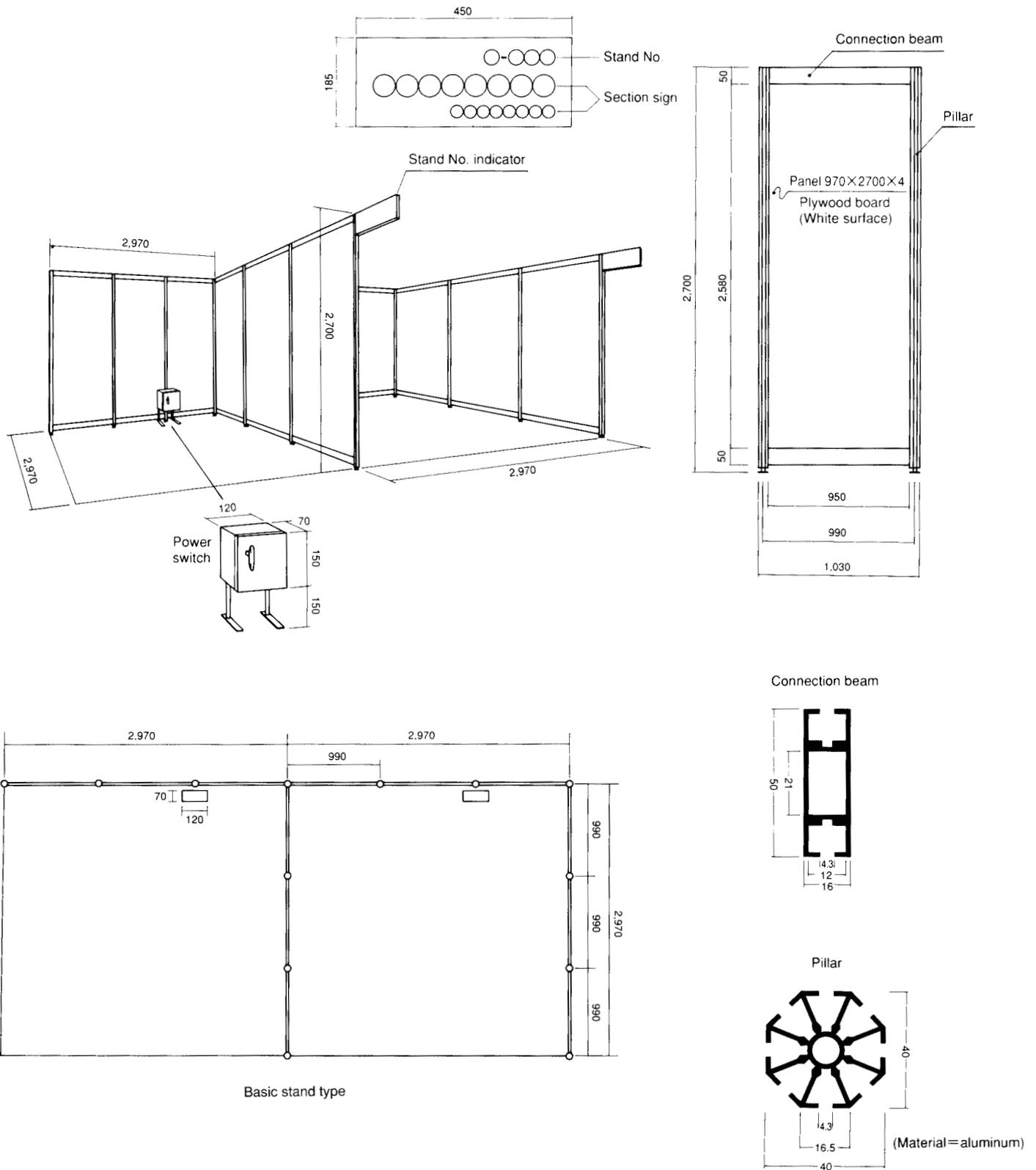
(The Specified Radio-microphone User's Federation conducts a preliminary adjustment of frequencies in the case of A-type wireless microphones.)

6 . Safety of visitors, and Protection and Custody of Exhibits

Exhibits should be planned in consideration of the safety of visitors.

Furthermore, exhibitors should station at least one person assigned to prevent theft of or damage to exhibits during opening hours, and take protective measures for after hours, such as locking up and insuring property.

6 . Illustration of Basic Stand Structures (System Panel)



※unit : mm

社団法人 日本自動車工業会(略称:自工会)は、1967年に前身である自動車工業会と日本小型自動車工業会との合併により、乗用車、トラック、バス、二輪車など国内において自動車を生産するメーカーを会員として設立され、自動車メーカー14社によって構成されています。さらに、2002年5月には(社)自動車工業振興会、自動車産業経営者連盟との統合により、現在にいたっております。

自動車産業は、生産・販売・整備・輸送など広範な関連産業を持つ総合産業であり、直接・間接に従事する就業人口は我が国の全就業人口の1割強、製造品出荷額は全製造業の製造品出荷額の約13%、機械工業の約3割を占めるなど、日本の経済を支える基幹産業のひとつとして重要な役割を果たしています。

自工会は、我が国の自動車産業の健全な発展を図り、もって経済の発展と国民生活の向上に寄与することを目的としております。21世紀を迎えた現在、当会の役割と使命を自覚し、その社会・経済的使命と責任を果たすべく、また我が国の自動車産業が輝かしい未来を切り開いていくために、環境対策や安全対策など社会的要請に応えるとともに、海外との相互理解の促進と友好的な関係づくりや情報化の推進など国内外の様々な課題に対して、積極的に取り組んでまいります。



Established in 1967, the Japan Automobile Manufacturers Association, Inc. (JAMA) is a nonprofit industry association currently comprised of 14 manufacturers of passenger cars, trucks, buses and motorcycles in Japan. Its organization today is the result of the merger of the Japan Motor Industrial Federation (JMIF) and the Japan Automobile Industry Employers' Association (JAIEA) with JAMA in May, 2002.

Automobile manufacturing is an integrated industry, encompassing production, sales, maintenance and repair and transport, and one which involves a great number of allied industries. Directly and indirectly, some 10 percent of the Japanese population is involved in automobile-related work; automobile production accounts for 13 percent of the value of all manufactured goods shipped from the country and for 30 percent of the value of the machinery industries' combined shipments. Auto production thus plays a vital role as one of the core industries of the Japanese economy.

JAMA works to support the sound development of Japan's automobile industry and to contribute to economic and social welfare. In the 21st century, it takes its role and mission even more seriously—to help ensure a bright future for the motor vehicle industry while meeting society's demands for increased environmental protection and greater automobile safety. JAMA is also actively promoting friendly relations and increased mutual understanding with other countries as well as the advancement of the information age, both within Japan and around the world.

JAMA Profile

- **名 称** 社団法人 日本自動車工業会 (略称:自工会)
Japan Automobile Manufacturers Association, Inc. (略称:JAMA)
- **所 在 地** 〒100-0004 東京都千代田区大手町1-6-1
海外事務所:北米事務所(ワシントン)、欧州事務所(ブラッセル)、アジア事務所(シンガポール)、中国事務所(北京)
- **設 立** 1967年(昭和42年)4月3日
- **目 的** 本会は、我が国の自動車工業の健全な発達を図り、もって経済の発展と国民生活の向上に寄与することを目的とする。
- **事 業** (1)自動車の生産、流通、貿易及び消費に関する調査
(2)自動車の生産の合理化、生産技術の開発向上に関する施策の樹立及びその推進
(3)自動車の貿易及び国際交流に関する施策の樹立及びその推進
(4)前各号に掲げるもののほか、本会の目的を達成するために必要な事業(定款より)
- **役員構成** 会長、副会長、専務理事、理事、監事
- **会 長** 宗国 旨英
- **会 員** いすゞ自動車株式会社、川崎重工業株式会社、スズキ株式会社、ダイハツ工業株式会社、トヨタ自動車株式会社、日産自動車株式会社、日産ディーゼル工業株式会社、日野自動車株式会社、富士重工業株式会社、本田技研工業株式会社、マツダ株式会社、三菱自動車工業株式会社、三菱ふそうトラック・バス株式会社、ヤマハ発動機株式会社(社名50音順)
- **委 員 会** ●常任委員会
●一般委員会…技術管理委員会、安全・環境技術委員会、環境委員会、交通委員会、流通委員会、税制委員会、調達委員会、国際委員会、電子情報委員会、労務委員会
●車種別委員会…軽自動車特別委員会、二輪車特別委員会、大型車特別委員会
●モーターショー特別委員会
- **事 務 局** 事務局長
交通統括部、業務統括部、技術統括部、環境統括部、国際統括部、モーターショー統括部
総務担当、調整担当
労務室、広報室



Name: Japan Automobile Manufacturers Association, Inc. (JAMA)
Address: Otemachi Bldg., 6-1, Otemachi 1-chome, Chiyoda-ku, Tokyo 100-0004 Japan
Overseas Offices: North American Office, Washington, D.C., U.S.A.
European Office, Brussels, Belgium
Singapore Representative Office
Beijing Office
Established: April 3, 1967
Objectives: To promote the sound development of the Japanese automobile industry and contribute to economic and social welfare.

Activities:

- Conducts studies and surveys related to automobile production, distribution, trade and use.
- Assists in the rationalization of automobile production, and helps establish policy for the development, improvement and promotion of production technology.
- Establishes and promotes policies related to automobile trade and international exchange.
- Carries out other activities involved in meeting its organizational objectives.

Member Companies (14 in total):

Daihatsu Motor Co., Ltd.
Fuji Heavy Industries Ltd.
Hino Motors, Ltd.
Honda Motor Co., Ltd.
Isuzu Motors Limited
Kawasaki Heavy Industries, Ltd.
Mazda Motor Corporation
Mitsubishi Motors Corporation
Mitsubishi Fuso Truck & Bus Corporation
Nissan Diesel Motor Co., Ltd.
Nissan Motor Co., Ltd.
Suzuki Motor Corporation
Toyota Motor Corporation
Yamaha Motor Co., Ltd.

[JAMA Organization]

Senior Officers: Chairman, Vice Chairmen, President, Directors and Auditors

Current Chairman: Yoshihide MUNEKUNI

General Assembly

Board of Directors

Executive Committee

General Committees:

Technical Administration Committee

Safety & Environmental Technology

Committee

Environment Committee

Traffic Affairs Committee

Distribution Committee

Taxation Committee

Purchasing Committee

International Affairs Committee

Electronic Information Exchange

Committee

Human Resources Committee

Special Vehicle Committees:

Mini-Vehicle Committee

Motorcycle Committee

Heavy Vehicle Committee

Tokyo Motor Show Committee

[Administration]

President

Executive Director

Secretary General

Sections:

Administrative Division

Coordination Division

Traffic Affairs Department

Business Affairs Department

Technical Department

Environment Department

International Department

Tokyo Motor Show Department

Public Relations Office

Human Resources Office

Data on Tokyo Motor Shows

No.	Year	Date	Days	Venue	Admission fees yen (incl. tax)	Site area (m)	Area for Exhibits (m)	Number of		
								Exhibitors	Vehicles	Visitors
1	1954	4.20 ~ 4.29	10	Hibiya	Free	14,999	4,389	254	267	547,000
2	1955	5.07 ~ 5.18	12	"	Free	14,999	4,689	232	191	784,800
3	1956	4.20 ~ 4.29	10	"	Free after Apr. 22	14,999	5,405	267	247	598,300
4	1957	5.09 ~ 5.19	11	"	20	14,999	6,049	278	268	527,200
5	1958	10.10 ~ 10.20	11	Korakuen	30	28,050	6,094	302	256	519,400
6	1959	10.24 ~ 11.04	12	Harumi	50	44,653	8,996	303	317	653,000
7	1960	10.25 ~ 11.07	14	"	50	44,653	11,025	294	358	812,400
8	1961	10.25 ~ 11.07	14	"	100	79,236	13,470	303	375	952,100
9	1962	10.25 ~ 11.07	14	"	100	107,710	21,209	284	410	1,049,100
10	1963	10.26 ~ 11.10	16	"	100 (premium 500)	141,756	28,921	287	441	1,216,900
11	1964	9.26 ~ 10.09	14	"	100 (premium 500)	137,002	34,889	274	598	1,161,000
12	1965	10.29 ~ 11.11	14	"	100 (premium 500)	136,002	36,800	243	642	1,465,800
13	1966	10.26 ~ 11.08	14	"	120 (charity 500)	148,433	39,089	245	732	1,502,300
14	1967	10.26 ~ 11.08	14	"	200 (charity 500)	125,086	35,732	235	655	1,402,500
15	1968	10.26 ~ 11.11	17	"	200 (charity 500)	139,356	39,819	246	723	1,511,600
16	1969	10.24 ~ 11.06	14	"	200 (charity 500)	128,693	38,552	256	722	1,523,500
17	1970	10.30 ~ 11.12	14	"	250 (charity 600)	134,967	41,298	274	792	1,452,900
18	1971	10.29 ~ 11.11	14	"	250 (charity 600)	122,247	33,550	267	755	1,351,500
19	1972	10.23 ~ 11.05	14	"	250 (charity 600)	108,103	26,395	218	559	1,261,400
20	1973	10.30 ~ 11.12	14	"	300	115,720	34,232	215	690	1,223,000
21	1975	10.31 ~ 11.10	11	"	500	108,074	28,381	165	626	981,400
22	1977	10.28 ~ 11.07	11	"	600	117,500	30,633	203	704	992,100
23	1979	11.01 ~ 11.12	12	"	700	117,500	34,969	184	800	1,003,100
24	1981	10.30 ~ 11.10	12	"	800	114,700	34,332	209	849	1,114,200
25	1983	10.28 ~ 11.08	12	"	800	111,650	35,130	224	945	1,200,400
26	1985	10.31 ~ 11.11	12	"	900	114,780	40,734	262	1,032	1,291,500
27	1987	10.29 ~ 11.09	12	"	900	112,800	38,662	280	960	1,297,200
28	1989	10.26 ~ 11.06	12	Makuhari	1000	173,820	41,844	338	818	1,924,200
29	1991	10.25 ~ 11.08	15	"	1200	210,300	45,635	336	783	2,018,500
30	1993	10.22 ~ 11.05	15	"	1200	211,300	46,924	357	770	1,810,600
31	1995	10.27 ~ 11.08	13	"	1200	211,300	47,941	361	787	1,523,300
32	1997	10.24 ~ 11.05	13	"	1200	211,300	48,693	337	771	1,515,400
33	1999	10.22 ~ 11.03	13	"	1200 (PC+Motorcycles)	211,300	45,394	294	757	1,386,400
34	2000	10.31 ~ 11.04	5	"	1000 (CV)	133,000	24,822	133	287	177,900
35	2001	10.26 ~ 11.07	13	"	1200 (PC+Motorcycles)	211,300	42,119	281	709	1,276,900
36	2002	10.29 ~ 11.03	6	"	1000 (CV)	133,000	24,837	110	309	211,100
37	2003	10.24 ~ 11.05	13	"	1200 (PC+Motorcycles)	211,300				

Notes: - The number of vehicles is an accumulated number of 4,3, and 2-wheelers.
 - Tokyo Motor Show was held every two years from 1973 to 1999.
 - PC: Passenger cars CV: Commercial vehicles

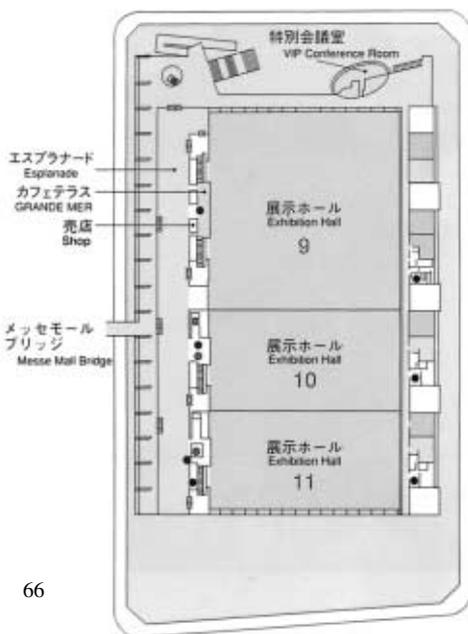
Ⅶ 会場(幕張メッセ)について

Show Venue

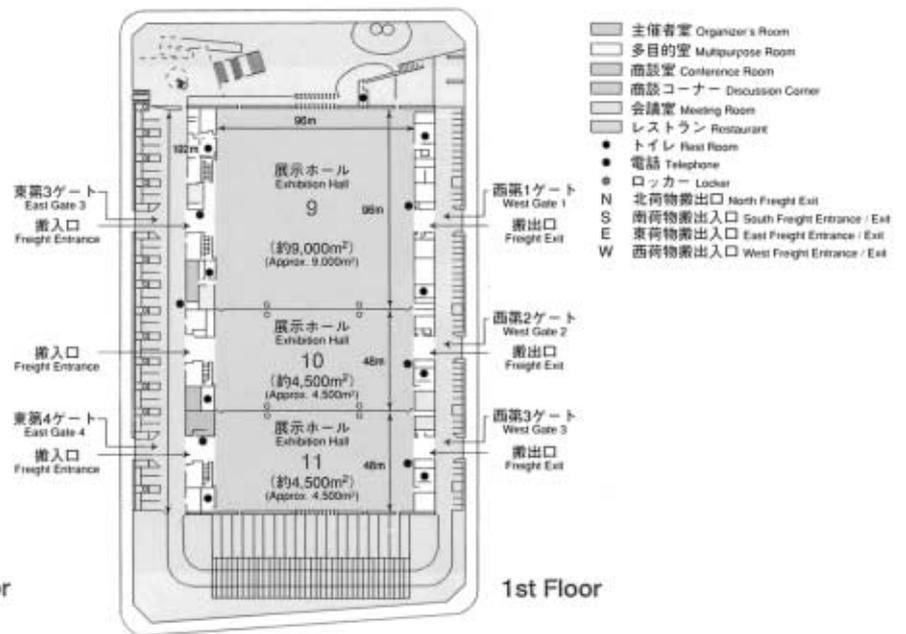
施設レイアウト Layout of Facilities

※第38回東京モーターショーは1~8ホールを使用する予定です。

国際展示場 International Exhibition Hall



2nd Floor



- 主催者室 Organizer's Room
- 多目的室 Multipurpose Room
- 商談室 Conference Room
- 商談コーナー Discussion Corner
- 会議室 Meeting Room
- レストラン Restaurant
- トイレ Rest Room
- 電話 Telephone
- ロッカー Locker
- N 北荷物搬出入口 North Freight Exit
- S 南荷物搬出入口 South Freight Entrance / Exit
- E 東荷物搬出入口 East Freight Entrance / Exit
- W 西荷物搬出入口 West Freight Entrance / Exit

幕張メッセの概要 Outline of MAKUHARI MESSE

施設敷地面積 Total Area of Site used for Facilities :	217,780m ²
駐車場面積 Parking Area :	162,463m ²
普通車 約5,500台 大型車 約120台 5,500 regular-sized vehicles and 120 large-sized vehicles	
総延床面積 Total Floor Area :	164,454m ²
総建築面積 Total Building Area :	135,590m ²

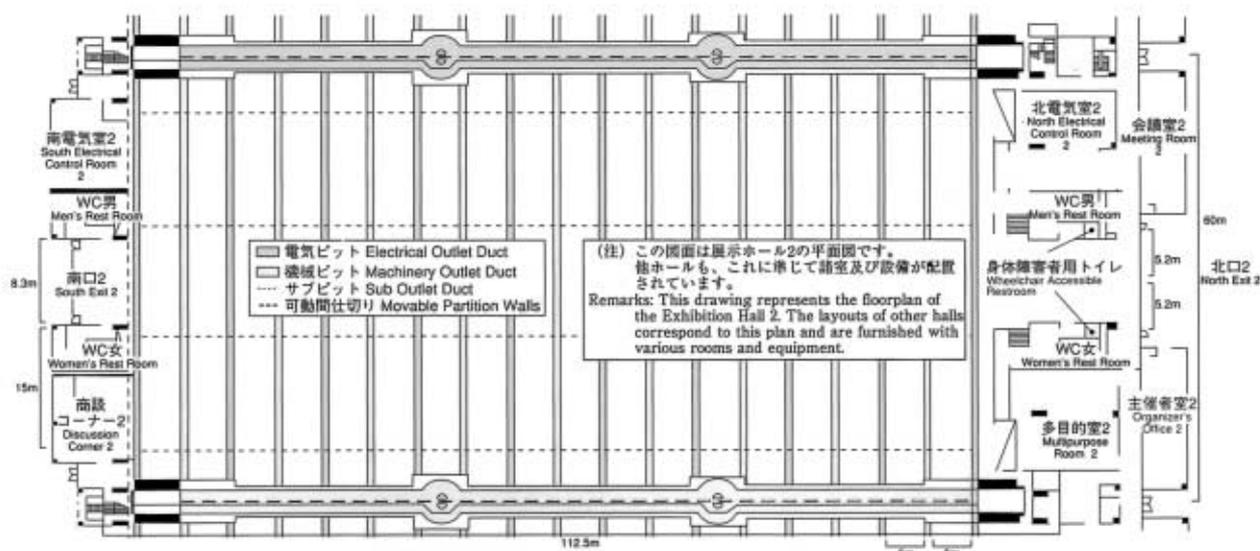
その他のスペース Others :

駐車場売店 Shop (parking area)
 県産品販売コーナー「マリンショップ」(国際展示場1~8ホール2階)
 "MARINE SHOP" (Chiba Prefectural Specialty Products)
 International Exhibition Hall 1-8 2nd fl.

国際展示場施設概要 Outline of International Exhibition Hall

	1~8ホール halls	9~11ホール halls
延床面積 Total Floor Area	98,820m ²	33,412m ²
建築面積 Total Building Area	88,815m ²	30,572m ²
天井高 Ceiling Height	最高 highest 28m 最低 lowest 12m	最高 highest 35m 最低 lowest 15m
主要施設 Major Facilities	展示面積 Exhibition Area 54,000m ² (6,750m ² ×8ホール halls) 制限床荷重 1m ² 当り Floor load per 1m ² 5t/√S (S=負荷を加える面積 S=loaded area) 主催者室 Organizer's Room 116m ² ×8室 rooms 多目的室 Multipurpose Rooms 181m ² ×8室 rooms 商談コーナー Discussion Corner 116m ² ×8室 rooms ラウンジ Lounge 62m ² ×8室 rooms 倉庫 Storage 5.7m ² ×8室 rooms 会議室 Meeting Rooms 116m ² ×3室 rooms 82m ² ×5室 rooms レストラン Restaurant CENTRAL CAFETERIA 256席 seats 幕張茶屋 MAKUHARI CHAYA 308席 seats ラーメン まん福 (Noodle Shop) 売店 (2階2カ所) Shops (2nd floor 2) CDコーナー (中央エントランス) Cash dispenser (ATM) やすらぎのモール/いこいのモール YASURAGI Mall / IKOI Mall	展示面積 Exhibition Area 18,000m ² 展示ホール9 Exhibition Hall 9 9,000m ² 制限床荷重 Floor Load 5t/m ² 展示ホール10・11 Exhibition Hall10・11 4,500m ² ・4,500m ² 制限床荷重 Floor Load 3t/m ² 主催者 Organizer's Room 1F 3室 (3 Rooms) 多目的室 Multipurpose Room 1F 4室 (4 Rooms) 商談室 Conference Room 2F 5室 (5 Rooms) 会議室 Meeting Room 2F 3室 (3 Rooms) 特別会議室 VIP Conference Room 2F 1室 (1 Room) カフェテラス Cafe & Shop GRANDE MER 28席 (28 seats)

展示ホール1階平面図 Layout of Exhibition Hall 2, 1st Floor



アクセスガイド Access Guide

- タウンセンター地区 TOWN CENTER AREA
- 業務研究地区 INDUSTRIAL AND R&D AREA
- 文教地区 EDUCATIONAL AREA
- 住宅地区 RESIDENTIAL AREA
- 公園緑地地区 PARK AND GREENERY AREA
- 公益施設地区 PUBLIC UTILITIES AREA

